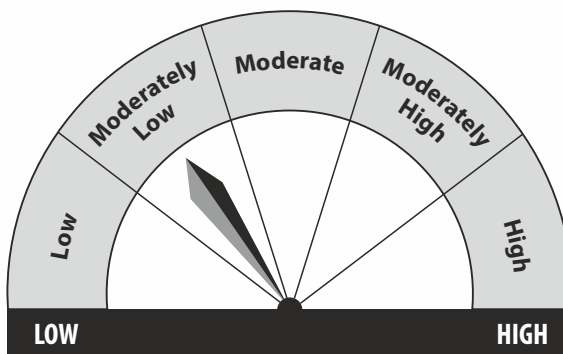




An open ended low duration debt scheme investing in instruments such that the Macaulay duration of the Portfolio is between 6 months and 12 months  
(Please refer to page no. 1 of KIM)

# Key Information Memorandum cum Application Form

## Riskometer



Investors understand that their principal will be at moderately low risk

**This product is suitable for investors who are seeking\*:**

- Regular income over short term
- Investment in debt and money market instruments

**\* Investors should consult their financial advisers if in doubt about whether the product is suitable for them.**

Continuous offer for Units at NAV based prices

This Key Information Memorandum (KIM) sets forth the information, which a prospective investor ought to know before investing. For further details of the scheme/Mutual Fund, due diligence certificate by the AMC, Key Personnel, investors' rights & services, risk factors, penalties & pending litigations etc. investors should, before investment, refer to the Scheme Information Document and Statement of Additional Information available free of cost at any of the Investor Service Centres or distributors or from the website [www.mahindramutualfund.com](http://www.mahindramutualfund.com).

The Scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

**This KIM is dated January 30, 2018**

### **Sponsor**

Registered office:  
Mahindra and Mahindra Financial Services Limited  
Gateway Building, Apollo Bunder, Mumbai  
Maharashtra - 400 001, India.

### **Investment Manager**

Registered office:  
Mahindra Asset Management Company Private Limited  
"A" Wing, 4th Floor, Mahindra Towers, Dr.G.M. Bhosale Marg,  
P.K. Kurne Chowk, Worli, Mumbai 400018 India

### **Trustee**

Registered office:  
Mahindra Trustee Company Private Limited  
"A" Wing, 4th Floor, Mahindra Towers, P B Marg,  
Worli, Mumbai 400018 India

### **Mutual Fund**

Corporate Office :  
Mahindra Mutual Fund  
Sadhana House, 1st Floor, 570 , P.B. Marg,  
Worli, Mumbai - 400018, India



## Investment Objective

The investment objective of the Scheme is to provide reasonable returns, commensurate with a low to moderate level of risk and high degree of liquidity, through a portfolio constituted of money market and debt instruments. However, there is no assurance that the investment objective of the Scheme will be realized and the Scheme does not assure or guarantee any returns.

## Asset Allocation Pattern of the Scheme

Under normal circumstances the asset allocation pattern will be:

| Instruments                      | Indicative Allocation (% of net assets) |         | Risk Profile   |
|----------------------------------|---|---------|----------------|
|                                  | Minimum                                 | Maximum |                |
| Money Market & Debt instruments* | 0%                                      | 100%    | Low to Medium  |
| Units issued by REITs & InvITs   | 0%                                      | 10%     | Medium to High |

\*Includes securitized debt up to 30% of the net assets of the Scheme.

Investment in Derivatives – up to 50% of the net assets of the Scheme. Investment in derivatives shall be for hedging, portfolio balancing and such other purposes as maybe permitted from time to time.

The Macaulay Duration of the portfolio of the Scheme will be between 6 months and 12 months. For the concept of Macaulay Duration please refer section 'What are the Investment Strategies?'

All of the Scheme's assets will be invested in transferable securities. The corpus of the Scheme shall not in any manner be used in option trading, short selling or carry forward transactions as stipulated in SEBI Regulations and amended from time to time.

The Scheme shall not invest in credit default swaps, repos in corporate bonds and foreign securities. The Scheme shall not engage into securities lending and borrowing.

All the investments by the Mutual Fund under the scheme shall be guided by investment restrictions as specified in SEBI (Mutual Funds) Regulations, 1996 from time to time.

In terms of SEBI Circular No. CIR/IMD/DF/05/2014 dated March 24, 2014, since the investments in short term deposits of scheduled commercial banks is allowed, pending deployment of funds of a scheme shall also be excluded while calculating sector exposure.

Pending deployment of the funds in securities in terms of investment objective of the Scheme, the AMC may park the funds of the Scheme in short term deposits of the Scheduled Commercial Banks, subject to the guidelines issued by SEBI vide its circular dated April 16, 2007, as may be amended from time to time.

The Scheme may deploy upto 100% in cash / cash equivalents (including CBLO and Reverse Repo in government securities), in case of non-availability of desired debt and money market instruments or if the Fund Manager is of the view that the risk-reward is not in the best interest of the Unit Holders. The Scheme retains the flexibility to invest across all the securities in the debt and Money Market Instruments. The Scheme may also invest in units of debt and liquid mutual fund schemes. The portfolio may hold cash depending on the market condition. The fund manager can use Derivative instruments to protect the downside risk.

The Scheme may review the above pattern of investments based on views on interest rates and asset liability management needs. However, at all times the portfolio will adhere to the overall investment objectives of the Scheme.

Subject to the SEBI Regulations, the asset allocation pattern indicated above may change from time to time, keeping in view market conditions, market opportunities, applicable regulations and political and economic factors. These proportions can vary substantially depending upon the perception of the fund manager; the intention being at all times to seek to protect the interests of the Unit holders. Such changes in the investment pattern will be for short term and for defensive considerations only. In case of deviation, the portfolio would be rebalanced within 30 days from the date of deviation. In case the same is not aligned to the above asset allocation pattern within 30 days, justification shall be provided to the Investment Committee and reasons for the same shall be recorded in writing. The Investment Committee shall then decide on the course of action.

## Risk Profile of the Scheme

Mutual Fund Units involve investment risks including the possible loss of principal. Please read the SID carefully for details on risk factors before investment. Scheme specific Risk Factors are summarized below: The Scheme carries risks associated with investing in fixed income securities, securitized debt and derivatives. Investment in fixed income securities are subject to risks including but not limited to interest rate risk, re-investment risk, basis risk, spread risk, liquidity risk, credit risk, duration risk and performance risk. The Scheme also carries risks associated with investments in the units of Real Estate Investment Trust (REIT) and Infrastructure Investment Trust (InvIT). Please refer the SID for detailed risk factors.

## Risk Mitigation factors

Risk is an inherent part of the investment function. Effective risk management is critical to fund management for achieving financial soundness. Since investing requires disciplined risk management, the AMC would incorporate adequate safeguards for controlling risks in the portfolio construction process. The risk control process involves reducing risks through portfolio diversification; The AMC believes that this diversification would help achieve the desired level of consistency in returns. The AMC aims to identify securities, which offer superior levels of yield at lower levels of risks. With the aim of controlling risks, rigorous in-depth credit evaluation of the securities proposed to be invested in will be carried out by the investment team of the AMC. Risk

control would involve managing risk in order to keep it in line with the investment objective of the Scheme. AMC has implemented the Miles Fundware as Front Office System (FOS) for this purpose. The system enables identifying & measuring the risk through various risk measurement tools like various risk ratios, average duration and analyzes the same and acts in a preventive manner.

## Investment Strategy

In terms of the risk-return profile of the Scheme, the Scheme is positioned above the liquid fund but lower than the short term fund. Hence the portfolio strategy will seek to generate return by having a marginally higher maturity and moderately higher credit risk. The Scheme shall however maintain balance between safety and liquidity.

The fund manager will seek to play out the yield curve and exploit anomalies if any in portfolio construction after analysing the macro-economic environment including future course of system liquidity, interest rates and inflation along with other considerations in the economy and markets.

The Scheme will seek to generate higher returns than liquid fund, hence will tactically invest /exit in higher maturity instruments, which will have a mark to market impact on the Scheme, thereby making it moderately more volatile than the liquid fund. The initiation of the tactical allocation by the fund manager will be according to market conditions to generate alpha. The Scheme may also initiate moderately higher risk credit risk trades, as compared to a liquid fund, after following a robust credit risk evaluation process.

The investment team of the AMC will, as a mitigation and risk control procedure, carry out rigorous credit evaluation of the issuer company proposed to be invested in. The credit evaluation will analyse the operating environment of the issuer, the sector analysis, business model, management, governance practices, quality of the financials, the past track record as well as the future prospects of the issuer and the financial health of the issuer.

## Concept of Macaulay Duration

Macaulay duration measures the average time that would be taken to receive the cash flows from the invested instrument. It is the weighted average term to maturity of the cash flows from an instrument. The weight of each cash flow is determined by dividing the present value of the cash flow by the price. Macaulay duration is a measure of interest rate sensitivity of a fixed income instrument. Higher the Macaulay duration, higher would be the interest rate risk.

Macaulay duration of a portfolio is the asset weighted average of the Macaulay duration of individual bonds / securities in the portfolio. The table below illustrates the calculation of portfolio Macaulay duration.

| Portfolio    | Amount (crores) | % of portfolio (A) | Macaulay Duration (B)              | Weighted Average (C)=(A*B) |
|--------------|-----------------|--------------------|------------------------------------|----------------------------|
| Instrument 1 | 10              | 33.33%             | 2                                  | 0.67                       |
| Instrument 2 | 10              | 33.33%             | 3                                  | 1.00                       |
| Instrument 3 | 10              | 33.33%             | 4                                  | 1.33                       |
| <b>Total</b> | <b>30</b>       | <b>100%</b>        | <b>Portfolio Macaulay Duration</b> | <b>3#</b>                  |

#Sum of column C

Macaulay Duration - Calculation

$$\text{Macaulay Duration} = \frac{\sum_{t=1}^n \frac{t * C}{(1+y)^t} + \frac{n * M}{(1+y)^n}}{\text{Current Bond Price}}$$

Where:

- t = respective time period
- C = periodic coupon payment
- y = periodic yield
- n = total number of periods
- M = maturity value
- Current Bond Price = Present value of cash flows

## Key Assumptions

1. Macaulay Duration measures interest rate risk accurately only for instruments where cash flows do not change with change in the yield (i.e. for plain vanilla instruments and not for instruments with embedded options).
2. Macaulay Duration assumes yield curve is flat and so cash flows are reinvested at constant YTM rate over the instrument's period.
3. Macaulay Duration does not consider the fact that duration does not remain constant and duration changes with level of YTM rates.

## Example Calculation

Assume a bond paying 10% coupon, matures in three years. Yield to maturity is at 10%. The bond pays coupon annually, and pays the principal on the final payment. Given this, the following cash flows are expected over the next three years:

| Period | Cash flow |
|--------|-----------|
| Year 1 | Rs.100    |
| Year 2 | Rs.100    |
| Year 3 | Rs.1100   |

With the periods and the cash flows known, a discount factor must be calculated for each period. This is calculated as  $1 / (1 + r)^n$ , where  $r$  is the interest rate and  $n$  is the period number in question. Thus the discount factors would be:

| Period | Discount Factor Formula | Results |
|--------|-------------------------|---------|
| Year 1 | $1 / (1 + 10\%)^1$      | 0.909   |
| Year 2 | $1 / (1 + 10\%)^2$      | 0.826   |
| Year 3 | $1 / (1 + 10\%)^3$      | 0.751   |

Next, multiply the period's cash flow by the period number and by its corresponding discount factor to find the present value of the cash flow:

| Period     | Weighted Present Value of Cash flow | Results                   |
|------------|-------------------------------------|---------------------------|
| Year 1     | $1 * Rs.100 * 0.909$                | 90.9                      |
| Year 2     | $2 * Rs.100 * 0.826$                | 165.3                     |
| Year 3     | $3 * Rs.1100 * 0.751$               | 2479.3                    |
| <b>Sum</b> |                                     | <b>2735.5 (numerator)</b> |

Sum of PV Cash Flows =  $100 / (1 + 10\%)^1 + 100 / (1 + 10\%)^2 + 1100 / (1 + 10\%)^3 = Rs.1000$  (denominator)

**Macaulay duration = Rs.2735.5 / Rs.1000 = 2.74**

Please refer SID for detailed investment strategy.

#### Plans and Options

The Scheme offers two plans viz. Regular Plan and Direct Plan with a common portfolio and separate NAVs.

Direct Plan is only for investors who purchase /subscribe Units in the Scheme directly with the Fund and is not available for investors who route their investments through a Distributor.

Each Plan offers two Options, viz., (i) Growth Option; and (ii) Dividend Option.

Dividend Option have the following sub-options / facilities:

| Sub-Option / Facilities           | Frequency of Dividend | Record Date                          |
|-----------------------------------|-----------------------|--------------------------------------|
| Daily (Reinvestment)              | Daily                 | Every Business Day                   |
| Weekly (Reinvestment)             | Weekly                | Last Business Day of the Week        |
| Monthly (Payout and Reinvestment) | Monthly               | Third last Business Day of the Month |

The Trustee / AMC reserves the right to change the record date from time to time.

#### Default Plan

Investors subscribing under Direct Plan of the Scheme will have to indicate "Direct Plan" against the Scheme name in the application form. However, if Distributor code is mentioned in application form, but "Direct Plan" is mentioned against the Scheme name, the distributor code will be ignored and the application will be processed under "Direct Plan". Further, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.

The below table summarizes the procedures which would be adopted by the AMC for applicability of Direct Plan / Regular Plan, while processing application form/transaction request under different scenarios:

| Sr. No | AMFI Registration Number (ARN) Code mentioned in the application form / transaction request | Plan as selected in the application form/transaction request | Transaction shall be processed and Units shall be allotted under |
|--------|---|--|--|
| 1      | Not mentioned   | Not mentioned  | Direct Plan  |
| 2      | Not mentioned   | Direct   | Direct Plan  |
| 3      | Not mentioned   | Regular  | Direct Plan  |
| 4      | Mentioned   | Direct   | Direct Plan  |
| 5      | Direct  | Not mentioned  | Direct Plan  |
| 6      | Direct  | Regular  | Direct Plan  |
| 7      | Mentioned   | Regular  | Regular Plan   |
| 8      | Mentioned   | Not mentioned  | Regular Plan   |

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application shall be processed under Regular Plan. The AMC shall endeavour to contact the investor/distributor and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.

**Default Option – Growth**

**Default Dividend Frequency – Daily**

**Default between Payout & Reinvestment facility – Reinvestment**

Under Dividend Option, if 'Payout' facility is selected by the investor without indicating the Sub-Option / Dividend Frequency, the application will be processed under the Monthly Sub-Option / Monthly Dividend Frequency of Dividend Option.

#### Applicable NAV (after the scheme opens for repurchase and sale)

##### Subscriptions/Purchases including Switch – ins for amount less than Rs. 2 Lacs:

- In respect of valid applications received upto 3.00 p.m. on a Business Day along with a local cheque or a demand draft payable at par at the Official Point(s) of Acceptance where the application is received, the closing NAV of the day on which application is received shall be applicable.
- In respect of valid applications received after 3.00 p.m. on a Business Day along with a local cheque or a demand draft payable at par at the Official Point(s) of Acceptance where the application is received, the closing NAV of the next Business Day shall be applicable.
- In respect of valid applications received with outstation cheques / demand drafts not payable at par at the Official Point(s) of Acceptance where the application is received, closing NAV of the day on which the cheque / demand draft is credited shall be applicable.

##### Subscriptions/Purchases including Switch – ins for amount equal to or more than Rs. 2 Lacs:

- In respect of valid applications received for an amount equal to or more than Rs. 2 lacs upto 3.00 p.m. on a Business Day at the Official Point(s) of Acceptance and where the funds for the entire amount of subscription / purchase as per the application / switch-in request, are credited to the bank account of the Scheme before the cut-off time i.e. available for utilization before the cut-off time - the closing NAV of the day on which application is received shall be applicable.
- In respect of valid applications received for an amount equal to or more than Rs. 2 lacs after 3.00 p.m. on a Business Day at the Official Point(s) of Acceptance and where the funds for the entire amount of subscription / purchase as per the application / switch-in request, are credited to the bank account of the Scheme before the cut-off time of the next Business Day i.e. available for utilization before the cut-off time of the next Business Day - the closing NAV of the next Business Day shall be applicable.
- Irrespective of the time of receipt of applications for an amount equal to or more than Rs. 2 lacs at the Official Point(s) of Acceptance, where the funds for the entire amount of subscription/purchase as per the application / switch-in request, are credited to the bank account of the Scheme before the cut-off time on any subsequent Business Day i.e. available for utilization before the cut-off time on any subsequent Business Day - the closing NAV of such subsequent Business Day shall be applicable.

**Applicable NAV in case of Multiple applications:** In case of multiple applications received on the same day under the Scheme from the same investor (identified basis the First Holder's PAN and Guardian's PAN in case of investor being Minor) with investment amount aggregating to Rs 2 lacs and above, such multiple applications will be considered as a single application and applicable NAV will be based on funds available for utilization. Transactions in the name of minor, received through guardian should not be aggregated with the transaction in the name of same guardian.

For determining the availability of funds for utilisation, the funds for the entire amount of subscription/purchase (including switch-in) as per the application should be credited to the bank account of the Scheme before the cut-off time and the funds are available for utilisation before the cut-off time without availing any credit facility whether intra-day or otherwise, by the Scheme.

##### Redemptions including Switch–Outs:

- In respect of valid applications received upto 3 p.m. on a business day by the Mutual Fund – the closing NAV of the day of receipt of application, shall be applicable.
- In respect of valid applications received after 3 p.m. on a business day by the Mutual Fund – the closing NAV of the next business day shall be applicable.

The above mentioned cut off timing shall be applicable to transactions through the online trading platform. The Date of Acceptance will be reckoned as per the date & time; the transaction is entered in stock exchange's infrastructure for which a system generated confirmation slip will be issued to the unitholder.

#### Minimum Application and Redemption Amount / Number of Units

| Purchase   | Additional Purchase                                | Repurchase   |
|--|--|--|
| Rs. 1,000/- and in multiples of Re. 1/- thereafter | Rs. 1,000/- and in multiples of Re. 1/- thereafter | Rs. 1,000/- or 1 unit or account balance, whichever is lower |

#### Despatch of Repurchase (Redemption) Request

Within 10 working days of receipt of the redemption request at the Official Points of Acceptance of Mahindra Mutual Fund.

#### Benchmark Index

CRISIL Liquid Fund Index

#### Dividend Policy

Under the Dividend option, the Trustee will have discretion to declare the dividend, subject to availability of distributable surplus calculated in accordance with the Regulations. The actual declaration of Dividend and frequency will inter-alia, depend on availability of distributable surplus calculated in accordance with SEBI (MF) Regulations and the decisions of the Trustee shall be final in this regard. There is no assurance or guarantee to the Unitholder as to the rate of Dividend nor that will the Dividend be paid regularly.

The AMC/Trustee reserves the right to change the frequency of declaration of Dividend or may provide additional frequency for Declaration of Dividend.



## Name of the Fund Manager and tenure of managing the Scheme

Rahul Pal

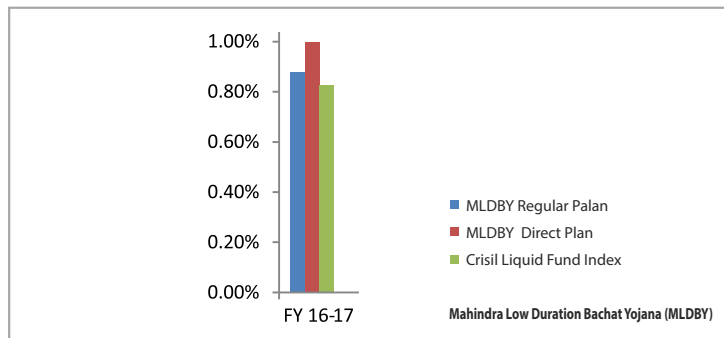
Tenure of managing the Scheme: 11 months (Managing the scheme since February 15, 2017).

## Name of the Trustee Company

Mahindra Trustee Company Private Limited

## Performance of the Scheme

### 1. Absolute Returns of the Scheme for each financial year for the last 5 years



**Note:** Returns are computed from the date of allotment (February 15, 2017) till financial year end.

### 2. Absolute Returns of the Scheme as on December 31, 2017

| Period            | Mahindra Low Duration Bachat Yojana |             | Benchmark                |
|-------------------|-------------------------------------|-------------|--------------------------|
|                   | Regular Plan                        | Direct Plan | Crisil Liquid Fund Index |
| Since Inception   | 5.3479%                             | 6.2508%     | 5.8237%                  |
| Date of allotment | 15-Feb-17                           |             |                          |

**Note:** As the scheme has not completed one year, returns disclosed above are absolute returns. The "since inception" returns are calculated on Rs 1000/- invested at inception. For this purpose, inception date is deemed to be the date of allotment. The "returns" shown are for the growth option. **Past performance may or may not be sustained in future and should not be used as a basis for comparison with other investments.**

## Additional Scheme related disclosures

Portfolio Disclosures of the Scheme as on December 31, 2017:

### i. Top 10 Holdings of the Scheme:

| Issuer Name                                     | Asset Percentage |
|---|------------------|
| Clearing Corporation of India Ltd               | 24.63%           |
| Reliance Capital Limited                        | 6.11%            |
| Power Grid Corporation of India Limited         | 6.06%            |
| Piramal Enterprises Limited                     | 6.05%            |
| IIFL Facilities Services Limited                | 5.99%            |
| Future Retail Limited                           | 5.97%            |
| Cox & Kings Limited                             | 5.93%            |
| Aditya Birla Finance Limited                    | 5.93%            |
| SREI Equipment Finance Limited                  | 5.93%            |
| Housing Development Finance Corporation Limited | 3.04%            |
| <b>TOTAL</b>                                    | <b>75.65%</b>    |

### ii. Sector wise Portfolio Holdings of the Scheme:

| Sector                 | % Exposure     |
|------------------------|----------------|
| Financial Services     | 36.02%         |
| Cash & Cash Equivalent | 28.00%         |
| Services               | 14.93%         |
| Energy                 | 6.06%          |
| Pharma                 | 6.05%          |
| Consumer Goods         | 5.97%          |
| Government of India    | 2.98%          |
| <b>TOTAL</b>           | <b>100.00%</b> |

For latest monthly portfolio holdings of the Scheme, investors are requested to visit [www.mahindramutualfund.com/downloads](http://www.mahindramutualfund.com/downloads)

### iii. Portfolio Turnover Ratio of the Scheme: Not Applicable

## Expenses of the Scheme

### (i) Load Structure

**Entry Load:** Not Applicable

Pursuant to SEBI circular no. SEBI/IMD/CIR No.4/ 168230/09 dated June 30, 2009, no entry load will be charged by the Scheme to the investor. The upfront commission on investment made by the investor, if any, shall be paid to the ARN Holder (AMFI registered Distributor) directly by the investor, based on the investor's assessment of various factors including service rendered by the ARN Holder.

**Exit Load:** Nil

## (ii) Recurring Expenses

Actual expenses\* for the previous financial year 2017-18 (Period from April 1, 2017 to Dec 31, 2017): Regular Plan - 1.26 and Direct Plan - 0.25.

\*The actual expenses of the Scheme includes additional expenses under Regulations 52(6A) (c), additional expenses under regulation 52 (6A) (b) for gross new inflows from specified cities and service tax on management fees.

**Fungibility of expenses:** The expenses towards Investment Management and Advisory Fees under Regulation 52 (2) and the various sub-heads of recurring expenses mentioned under Regulation 52 (4) of SEBI (MF) Regulations are fungible in nature. Thus, there shall be no internal sub-limits within the expense ratio for expense heads mentioned under Regulation 52 (2) and (4) respectively. Further, the additional expenses under Regulation 52(6A) (c) may be incurred either towards investment & advisory fees and/or towards other expense heads as stated above.

Direct Plan shall have a lower expense ratio excluding distribution expenses, commission, etc. and no commission for distribution of Units will be paid/ charged under Direct Plan.

The trusteeship fees shall be subject to a maximum of 0.01% per annum of the daily Net Assets of the schemes of the Mutual Fund. Such fee shall be paid to the Trustee Company at monthly frequency. The Trustee Company may charge further expenses as permitted from time to time under the Trust Deed and SEBI (MF) Regulations.

Service Tax/ Goods and Service Tax (GST) on expenses other than the investment management and advisory fees, if any, shall be charged to the Scheme within the maximum limit of total expense ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations. Service Tax/GST on brokerage and transaction cost paid for execution of trade, if any, shall be within the limit prescribed under Regulation 52 of the SEBI (MF) Regulations.

In terms of SEBI circular no. CIR/IMD/DF/21/2012 dated September 13, 2012, the AMC shall annually set apart at least 0.02% on daily net assets within the maximum limit of recurring expenses as per Regulation 52 for investor education and awareness initiatives.

The total expenses of the Scheme including the investment management and advisory fee shall not exceed the limits stated in Regulation 52(6) which are as follows:

- On the first Rs. 100 crores of the daily net assets - 2.25%;
- On the next Rs. 300 crores of the daily net assets - 2.00%;
- On the next Rs. 300 crores of the daily net assets - 1.75%;
- On the balance of the assets - 1.50%;

In addition to the limits specified in Regulation 52(6), the following costs or expenses may be charged to the Scheme as per Regulation 52 (6A), namely-

- Brokerage and Transaction costs incurred for the execution of trades may be capitalized to the extent of 0.12 per cent of the value of trades in case of cash market transactions and 0.05 per cent of the value of trades in case of derivatives transactions.
- Expenses not exceeding 0.30 per cent of daily net assets, if the new inflows from such cities as specified by SEBI/AMFI from time to time are at least -
  - 30 per cent of gross new inflows in the Scheme, or;
  - 15 per cent of the average assets under management (year to date) of the Scheme, whichever is higher:

Provided that if inflows from such cities is less than the higher of sub-clause (i) or sub-clause (ii), such expenses on daily net assets of the Scheme shall be charged on a proportionate basis:

Provided further that expenses charged under this clause shall be utilised for distribution expenses incurred for bringing inflows from such cities.

Provided further that amount incurred as expense on account of inflows from such cities shall be credited back to the scheme in case the said inflows are redeemed within a period of one year from the date of investment;

- Additional expenses, incurred towards different heads mentioned under regulations 52(2) and 52(4), not exceeding 0.20 per cent of daily net assets of the scheme.

Further, Service Tax on investment management and advisory fees shall be charged to the Scheme, in addition to the above expenses, as prescribed under the SEBI (MF) Regulations.

The recurring expenses incurred in excess of the limits specified by SEBI (MF) Regulations will be borne by the AMC or the Sponsor.

The current expense ratios will be updated on the AMC website within two working days mentioning the effective date of the change.

## Transaction Charges

In accordance with SEBI Circular No. IMD/ DF/13/ 2011 dated August 22, 2011, the AMC/ Fund shall deduct a Transaction Charge on every purchase /subscription of Rs. 10,000/- and above, as may be received from new investors (an investor who invests for the first time in any mutual fund schemes) and existing investors. The distributors shall have an option to either "Opt-in / Opt-out" from levying transaction charge based on the type of product. Therefore, the "Opt-in / Opt-out" status shall be at distributor level, basis the product selected by the distributor.

Transaction charges shall be deducted for Applications for purchase/ subscription received through distributor/ agent as under (only if that distributor / agent has opted to receive the transaction charges):

| Investor Type                                  | Transaction Charges   |
|--|---|
| New Investor (First Time Mutual Fund Investor) | Transaction charge of Rs.150/- per purchase / subscription of Rs.10,000 and above will be deducted from the subscription amount and paid to the distributor/agent of the first time investor. The balance of the subscription amount shall be invested. |
| Existing Investor                              | Transaction charge of Rs.100/- per purchase / subscription of Rs.10,000 and above will be deducted from the subscription amount and paid to the distributor/agent of the first time investor. The balance of the subscription amount shall be invested. |

The transaction charges and the net investment amount and the number of units allotted will be clearly mentioned in the Account Statement issued by the Mutual Fund.

In case of investments through Systematic Investment Plan (SIP) the transaction charges shall be deducted only if the total commitment through SIP (i.e. amount per SIP installment x No. of installments) amounts to Rs. 10,000/- and above. In such cases, the transaction charges shall be deducted in 3-4 installments.

Transaction charges shall not be deducted if:

- The amount per purchases/subscriptions is less than Rs. 10,000/-;
- The transaction pertains to other than purchases/subscriptions relating to new inflows such as Switch/STP/DTP, etc.
- Purchases/Subscriptions made directly with the Fund through any mode (i.e. not through any distributor/agent).
- Subscription made through Exchange Platform irrespective of investment amount.

#### Waiver of Load for Direct Applications

Not Applicable

#### Tax treatment for the Investors (Unitholders)

Investors are advised to refer to the paragraph on 'Taxation' in the Statement of Additional Information and also independently refer to their tax advisor.

#### Daily Net Asset Value (NAV) Publication

The NAVs of the Scheme will be calculated on all Business Days. The NAVs shall be published in at least two daily newspapers. NAVs can also be viewed on the AMC's website ([www.mahindramutualfund.com](http://www.mahindramutualfund.com)) and on the website of the Association of Mutual Funds in India - AMFI ([www.amfiindia.com](http://www.amfiindia.com)).

#### For Investor Grievances please contact

##### Mahindra Mutual Fund:

##### Mr. Sanjay D'Cunha

Mahindra Asset Management Company Private Limited  
1st Floor, Sadhana House, Behind Mahindra Towers,  
570, PB Marg, Worli, Mumbai- 400 018;  
Phone no. – 022 – 66327900, Toll Free No. – 1800-419-6244  
Email id – [mfinvestors@mahindra.com](mailto:mfinvestors@mahindra.com)

##### Registrar:

##### Computer Age Management Services Pvt. Ltd (CAMS),

No.4, Nehru Nagar West, Kalapatti Main Road, Civil Aerodrome Post, Coimbatore - 641014

#### Unitholders' Information

##### Account Statements:

On acceptance of the application for subscription, an allotment confirmation specifying the number of units allotted by way of e-mail and/or SMS within 5 business days from the date of receipt of transaction request will be sent to the Unitholders registered e-mail address and/or mobile number. Where investors / Unitholders, have provided an email address, an account statement reflecting the units allotted to the Unitholder shall be sent by email to their registered email address. The Unitholder may request for a physical account statement by writing / calling the AMC / ISC / RTA. The AMC shall dispatch an account statement within 5 Business Days from the date of the receipt of request from the Unit holder.

##### Consolidated Account Statement (CAS):

Consolidated account statement for each calendar month shall be issued, on or before tenth day of succeeding month, detailing all the transactions and holding at the end of the month including the total purchase value / cost of investment in each scheme and transaction charges paid to the distributor, across all schemes of all mutual funds, to all the investors in whose folios transaction

#### Comparison of Existing Schemes

The following table shows the differentiation of the Scheme with the existing open debt/liquid oriented schemes of Mahindra Mutual Fund:

| Scheme Name  | Mahindra Low Duration Bachat Yojana   | Mahindra Liquid Fund   |
|--|---|--|
| <b>Investment Objective</b>                        | The investment objective of the Scheme is to provide reasonable returns, commensurate with a low to moderate level of risk and high degree of liquidity, through a portfolio constituted of money market and debt instruments. However, there is no assurance that the investment objective of the Scheme will be realized and the Scheme does not assure or guarantee any returns. | The Scheme seeks to deliver reasonable market related returns with lower risk and higher liquidity through a portfolio of money market and debt instruments. However, there is no assurance that the investment objective of the Scheme will be realized and the Scheme does not assure or guarantee any returns.  |
| <b>Asset Allocation</b>                            | Money Market & Debt instruments: 0% - 100%<br>Units issued by REITs & InvTs: 0% - 10%<br>*Includes securitized debt up to 30% of the net assets of the Scheme.  | Money Market instruments (including cash, repo, CPs, CDs, Treasury Bills and Government securities) with maturity / residual maturity up to 91 days: 50% - 100%<br>Debt instruments (including floating rate debt instruments and securitized debt)* with maturity/residual maturity up to 91 days: 0% - 50%<br>*securitized debt cumulative allocation not to exceed 30% of the net assets of the Scheme. |
| <b>Number of Folios as on December 31, 2017</b>    | 2409  | 857  |
| <b>AUM as on December 31, 2017 (Rs. in crores)</b> | 165.88  | 1511.22  |

has taken place during that month. The AMC shall identify common investors across fund houses by their permanent account number (PAN) for the purposes of sending CAS. In the event the account has more than one registered holder, the first named Unitholder shall receive the CAS.

Pursuant to SEBI Circular no. SEBI/HO/IMD/DF2/CIR/P/2016/42 dated March 18, 2016 read with SEBI/HO/IMD/DF2/CIR/P/2016/89 dated September 20, 2016, following additional disclosure(s) shall be provided in CAS issued for the half year (ended September / March):

- The amount of actual commission paid by the AMCs / Mutual Funds (MFs) to distributors (in absolute terms) during the half-year period against the concerned investor's total investments in each MF Scheme. The term 'commission' here refers to all direct monetary payments and other payments made in the form of gifts / rewards, trips, event sponsorships etc. by the AMC / MFs to the distributors. Further, the commission disclosed in CAS shall be gross commission and shall not exclude costs incurred by distributors such as service tax (wherever applicable, as per existing rates), operating expenses, etc.
- The scheme's average total expense ratio (in percentage terms) for the half-year period for the scheme's applicable plan (regular or direct or both) where the concerned investor has actually invested in.

Such half-yearly CAS shall be issued to all MF investors, excluding those investors who do not have any holdings in MF schemes and where no commission against their investment has been paid to distributors, during the concerned half-year period.

The transactions viz. purchase, redemption, switch, dividend payout, dividend reinvestment, systematic investment plan, systematic withdrawal plan and systematic transfer plan, carried out by the Unit holders shall be reflected in the CAS on the basis of PAN.

The CAS shall not be received by the Unit holders for the folio(s) not updated with PAN details. The Unit holders are therefore requested to ensure that the folio(s) are updated with their PAN.

Pursuant to SEBI Circular no. CIR /MRD / DP /31/2014 dated November 12, 2014, Depositories shall generate and dispatch a single consolidated account statement for investors (in whose folio the transaction has taken place during the month) having mutual fund investments and holding demat accounts.

Based on the PANs provided by the asset management companies / mutual funds' registrar and transfer agents (AMCs/MF-RTAs), the Depositories shall match their PAN database to determine the common PANs and allocate the PANs among themselves for the purpose of sending CAS. For PANs which are common between depositories and AMCs, the Depositories shall send the CAS. In other cases (i.e. PANs with no demat account and only MF units holding), the AMCs/ MF-RTAs shall continue to send the CAS to their unit holders as is being done presently in compliance with the Regulation 36(4) of the SEBI (Mutual Funds) Regulations.

Where statements are presently being dispatched by email either by the Mutual Funds or by the Depositories, CAS shall be sent through email. However, where an investor does not wish to receive CAS through email, option shall be given to the investor to receive the CAS in physical form at the address registered in the Depository system.

##### Half Yearly Consolidated Account Statement:

A consolidated account statement detailing holding across all schemes at the end of every six months (i.e. September/ March), on or before 10th day of succeeding month, to all such Unitholders holding units in non - demat form in whose folios no transaction has taken place during that period shall be sent by email.

The half yearly consolidated account statement will be sent by e-mail to the Unit holders whose e-mail address is registered with the Fund, unless a specific request is made to receive the same in physical mode.

##### Annual Report:

The Scheme wise annual report or an abridged summary thereof shall be mailed (emailed, where email id is provided unless otherwise required) to all Unit holders not later than four months (or such other period as may be specified by SEBI from time to time) from the date of closure of the relevant accounting year (i.e. 31st March each year). The full annual report shall be available for inspection at the Head Office of the Mutual Fund and a copy shall be made available to the Unit holders on request on payment of nominal fees, if any.

##### Monthly Portfolio Disclosure

The Mutual Fund shall disclose portfolio of the Scheme on the website [www.mahindramutualfund.com](http://www.mahindramutualfund.com) along with ISIN on a monthly basis as on last day of each month, on or before tenth day of the succeeding month.

##### Half Yearly Disclosures:

The Mutual Fund shall publish a complete statement of the Scheme portfolio within one month from the close of each half year (i.e. 31st March and 30th September) by way of an advertisement at least, in one National English daily and one regional newspaper in the language of the region where the head office of the Mutual fund is located. The statement of portfolio shall also be displayed on the website the AMC and AMFI.

The Mutual Fund shall within one month from the close of each half year (i.e. 31st March and 30th September), host a soft copy of its unaudited financial results on its website [www.mahindramutualfund.com](http://www.mahindramutualfund.com). The Mutual Fund shall also publish an advertisement disclosing the hosting of such financial results on its website, in at least one English daily newspaper having nationwide circulation and in a newspaper having wide circulation published in the language of the region where the Head Office of the Mutual Fund is situated. The unaudited financial results shall also be displayed on the website of AMFI.



**4. JOINT APPLICANT DETAILS, If any ( Refer General Instruction 4) ( in Case of Minor, there shall be no joint holders) Name shall be as per Aadhaar card**

**I. NAME OF SECOND APPLICANT** Mr. Ms. M/s. \_\_\_\_\_

KYC Identification No. (KIN): \_\_\_\_\_ PAN#/ PEKRN# \_\_\_\_\_ **GENDER**  Male  Female  Other  
**[Please (✓)]**  #KYC Proof Attached(Mandatory)

Aadhaar No. <sup>99</sup> \_\_\_\_\_ OR  Applied for Aadhaar <sup>^</sup>  ^ Proof attached (Refer general instruction 4F) \$\$ Mandatory for resident individuals

Mobile No. \_\_\_\_\_ ^^Email Id \_\_\_\_\_ **DATE OF BIRTH** D D M M Y Y Y Y

^^ On providing email-id investors shall receive scheme wise annual report or an abridged summary thereof/ account statements/ statutory and other documents by email. (Refer General Instruction 9)

**II. NAME OF THIRD APPLICANT** Mr. Ms. M/s. \_\_\_\_\_

KYC Identification No. (KIN): \_\_\_\_\_ PAN#/ PEKRN# \_\_\_\_\_ **GENDER**  Male  Female  Other  
**[Please (✓)]**  #KYC Proof Attached(Mandatory)

Aadhaar No. <sup>99</sup> \_\_\_\_\_ OR  Applied for Aadhaar <sup>^</sup>  ^ Proof attached (Refer general instruction 4F) \$\$ Mandatory for resident individuals

Mobile No. \_\_\_\_\_ ^^Email Id \_\_\_\_\_ **DATE OF BIRTH** D D M M Y Y Y Y

^^ On providing email-id investors shall receive scheme wise annual report or an abridged summary thereof/ account statements/ statutory and other documents by email. (Refer General Instruction 9)

# Please attach Proof. Refer General Instruction No 15 for PAN/PEKRN and No 17 for KYC.

**5. APPLICANT DETAILS (Mandatory) (Refer general instruction 4)**

**5a. Status of Applicants (Refer General Instruction 4D) (Please tick one)**

|   |   |
|---|---|
| <b>Sole/First Applicant</b><br><input type="checkbox"/> Individual<br><input type="checkbox"/> Non Individual | <input type="checkbox"/> Resident Individual <input type="checkbox"/> NRI-Repatriation <input type="checkbox"/> NRI-Non Repatriation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust <input type="checkbox"/> HUF <input type="checkbox"/> AOP <input type="checkbox"/> PIO <input type="checkbox"/> Company<br><input type="checkbox"/> Body Corporate <input type="checkbox"/> FIs <input type="checkbox"/> Minor through guardian <input type="checkbox"/> BOI <input type="checkbox"/> OCI <input type="checkbox"/> LLP <input type="checkbox"/> Bank <input type="checkbox"/> FI <input type="checkbox"/> Society / Club<br><input type="checkbox"/> Foreign National Resident in India <input type="checkbox"/> QFI <input type="checkbox"/> FPI <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Non Profit Organisation <input type="checkbox"/> Others _____ (Please specify) |
| <b>Second Applicant</b><br><input type="checkbox"/> Individual<br><input type="checkbox"/> Non Individual     | <input type="checkbox"/> Resident Individual <input type="checkbox"/> NRI-Repatriation <input type="checkbox"/> NRI-Non Repatriation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust <input type="checkbox"/> HUF <input type="checkbox"/> AOP <input type="checkbox"/> PIO <input type="checkbox"/> Company<br><input type="checkbox"/> Body Corporate <input type="checkbox"/> FIs <input type="checkbox"/> Minor through guardian <input type="checkbox"/> BOI <input type="checkbox"/> OCI <input type="checkbox"/> LLP <input type="checkbox"/> Bank <input type="checkbox"/> FI <input type="checkbox"/> Society / Club<br><input type="checkbox"/> Foreign National Resident in India <input type="checkbox"/> QFI <input type="checkbox"/> FPI <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Non Profit Organisation <input type="checkbox"/> Others _____ (Please specify) |
| <b>Third Applicant</b><br><input type="checkbox"/> Individual<br><input type="checkbox"/> Non Individual      | <input type="checkbox"/> Resident Individual <input type="checkbox"/> NRI-Repatriation <input type="checkbox"/> NRI-Non Repatriation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust <input type="checkbox"/> HUF <input type="checkbox"/> AOP <input type="checkbox"/> PIO <input type="checkbox"/> Company<br><input type="checkbox"/> Body Corporate <input type="checkbox"/> FIs <input type="checkbox"/> Minor through guardian <input type="checkbox"/> BOI <input type="checkbox"/> OCI <input type="checkbox"/> LLP <input type="checkbox"/> Bank <input type="checkbox"/> FI <input type="checkbox"/> Society / Club<br><input type="checkbox"/> Foreign National Resident in India <input type="checkbox"/> QFI <input type="checkbox"/> FPI <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Non Profit Organisation <input type="checkbox"/> Others _____ (Please specify) |

**5b. Occupation Details [Please tick (✓)]**

|  |  |
|--|--|
| <b>Sole/First Applicant</b><br>Please select any one | <input type="checkbox"/> Private Sector Service <input type="checkbox"/> Public Sector Service <input type="checkbox"/> Government Service <input type="checkbox"/> Student <input type="checkbox"/> Professional <input type="checkbox"/> Housewife <input type="checkbox"/> Business <input type="checkbox"/> Retired<br><input type="checkbox"/> Agriculturist <input type="checkbox"/> Proprietorship <input type="checkbox"/> Others _____ (Please specify) |
| <b>Second Applicant</b><br>Please select any one     | <input type="checkbox"/> Private Sector Service <input type="checkbox"/> Public Sector Service <input type="checkbox"/> Government Service <input type="checkbox"/> Student <input type="checkbox"/> Professional <input type="checkbox"/> Housewife <input type="checkbox"/> Business <input type="checkbox"/> Retired<br><input type="checkbox"/> Agriculturist <input type="checkbox"/> Proprietorship <input type="checkbox"/> Others _____ (Please specify) |
| <b>Third Applicant</b><br>Please select any one      | <input type="checkbox"/> Private Sector Service <input type="checkbox"/> Public Sector Service <input type="checkbox"/> Government Service <input type="checkbox"/> Student <input type="checkbox"/> Professional <input type="checkbox"/> Housewife <input type="checkbox"/> Business <input type="checkbox"/> Retired<br><input type="checkbox"/> Agriculturist <input type="checkbox"/> Proprietorship <input type="checkbox"/> Others _____ (Please specify) |

**5c. Gross Annual Income / Net-worth (Rs.)**

|  |  |
|--|--|
| <b>Sole/First Applicant</b><br>(Please select any one) | <b>Gross Annual Income or Net-worth</b> <input type="checkbox"/> Below 1 Lakh <input type="checkbox"/> 1 - 5 Lakhs <input type="checkbox"/> 5 - 10 Lakhs <input type="checkbox"/> 10 - 25 Lakhs <input type="checkbox"/> 25 Lakhs - 1 Crore <input type="checkbox"/> >1 Crore<br>(Mandatory for Non-Individuals) Rs. _____ as on D D M M Y Y Y Y (Not older than 1 year) |
| <b>Second Applicant</b><br>(Please select any one)     | <b>Gross Annual Income or Net-worth</b> <input type="checkbox"/> Below 1 Lakh <input type="checkbox"/> 1 - 5 Lakhs <input type="checkbox"/> 5 - 10 Lakhs <input type="checkbox"/> 10 - 25 Lakhs <input type="checkbox"/> 25 Lakhs - 1 Crore <input type="checkbox"/> >1 Crore<br>(Mandatory for Non-Individuals) Rs. _____ as on D D M M Y Y Y Y (Not older than 1 year) |
| <b>Third Applicant</b><br>(Please select any one)      | <b>Gross Annual Income or Net-worth</b> <input type="checkbox"/> Below 1 Lakh <input type="checkbox"/> 1 - 5 Lakhs <input type="checkbox"/> 5 - 10 Lakhs <input type="checkbox"/> 10 - 25 Lakhs <input type="checkbox"/> 25 Lakhs - 1 Crore <input type="checkbox"/> >1 Crore<br>(Mandatory for Non-Individuals) Rs. _____ as on D D M M Y Y Y Y (Not older than 1 year) |

**5d. Politically Exposed Person (PEP) Status (Also applicable for authorised signatories/ Promoters/ Karta/ Trustee/ Whole time Directors)**

|   |  |
|---|--|
| <b>Sole/First Applicant</b> (Please select any one) | <input type="checkbox"/> I am a PEP <input type="checkbox"/> I am Related to a PEP <input type="checkbox"/> Not Applicable |
| <b>Second Applicant</b> (Please select any one)     | <input type="checkbox"/> I am a PEP <input type="checkbox"/> I am Related to a PEP <input type="checkbox"/> Not Applicable |
| <b>Third Applicant</b> (Please select any one)      | <input type="checkbox"/> I am a PEP <input type="checkbox"/> I am Related to a PEP <input type="checkbox"/> Not Applicable |

✂ **TEAR HERE** ✂

| Scheme Name                         | Select your plan   | Select your option  |
|-------------------------------------|--|---|
| Mahindra Low Duration Bachat Yojana | <input type="checkbox"/> Regular Plan <input type="checkbox"/> Direct Plan | <input type="checkbox"/> Growth <input type="checkbox"/> Daily Dividend Reinvestment <input type="checkbox"/> Weekly Dividend Reinvestment<br><input type="checkbox"/> Monthly Dividend Reinvestment <input type="checkbox"/> Monthly Dividend Payout |
|                                     |  | Cheque / DD / Payment Instrument No. & Date _____ Drawn on (Bank and Branch) _____ Amount in Figures (Rs.) _____  |

SIP/ Micro SIP Date (s) \_\_\_\_\_ Top Up SIP Amount / Percentage \_\_\_\_\_ Frequency \_\_\_\_\_



**6. FATCA and CRS DETAILS For Individuals (Mandatory) Non Individual investors including HUF should mandatorily fill separate FATCA/CRS form**

|   | Sole/First Applicant/Guardian  |   |   | Second Applicant  |   |   | Third Applicant   |   |   |
|---|--|---|---|---|---|---|---|---|---|
| Place of Birth  |  |   |   |   |   |   |   |   |   |
| Country of Birth  |  |   |   |   |   |   |   |   |   |
| Nationality   | <input type="checkbox"/> Indian <input type="checkbox"/> U.S. <input type="checkbox"/> Others, please specify _____  |   |   | <input type="checkbox"/> Indian <input type="checkbox"/> U.S. <input type="checkbox"/> Others, please specify _____ |   |   | <input type="checkbox"/> Indian <input type="checkbox"/> U.S. <input type="checkbox"/> Others, please specify _____ |   |   |
| Tax Residence Address Type (as per KYC records)   | <input type="checkbox"/> Residential <input type="checkbox"/> Registered Office <input type="checkbox"/> Business  |   |   | <input type="checkbox"/> Residential <input type="checkbox"/> Registered Office <input type="checkbox"/> Business   |   |   | <input type="checkbox"/> Residential <input type="checkbox"/> Registered Office <input type="checkbox"/> Business   |   |   |
| Are you a tax resident (i.e., are you assessed for Tax) in any other country outside India? | <input type="checkbox"/> Yes / <input type="checkbox"/> No   |   |   | <input type="checkbox"/> Yes / <input type="checkbox"/> No  |   |   | <input type="checkbox"/> Yes / <input type="checkbox"/> No  |   |   |
| Country of Tax Residency  | If YES; please fill below for ALL countries (other than India) in which you are a Resident for tax purposes i.e., where you are a Citizen / Resident / Green Card Holder / Tax Resident in the Respective countries. |   |   |   |   |   |   |   |   |
|   | (1)  | (2)   | (3)   | (1)   | (2)   | (3)   | (1)   | (2)   | (3)   |
| Tax Identification Number OR Functional Equivalent  | (1)  | (2)   | (3)   | (1)   | (2)   | (3)   | (1)   | (2)   | (3)   |
| Identification Type (TIN of other, Please specify)  | (1)  | (2)   | (3)   | (1)   | (2)   | (3)   | (1)   | (2)   | (3)   |
| If TIN is not available, please tick the reason A,B, or C (as defined below)                | 1<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C  | 2<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C | 3<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C | 1<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C                               | 2<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C | 3<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C | 1<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C                               | 2<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C | 3<br><input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C |

Reason A → The country where the Account Holder is liable to pay tax does not issue Tax identification Numbers to its residents.

Refer General Instructions 4C and 19

Reason B → No TIN required. (Select this reason Only if the authorities of the respective country of tax residence do not require the TIN to be collected).

Reason C → Others; please state the reason thereof \_\_\_\_\_

**7. BANK ACCOUNT DETAILS OF THE FIRST / SOLE APPLICANT (For redemption purpose) (Refer General Instruction 6 & 10) (Mandatory to attach proof, in case the pay-out bank account is different from the bank account mentioned under Section 8 below.)**

For unit holders opting to hold units in demat form, please ensure that the bank account linked with the demat account is mentioned here.

Bank Name

Branch Address  Branch City

Account No.  MICR Code

Account Type (Please ✓)  Savings  Current  NRO  NRE  FCNR  Others (please specify) \_\_\_\_\_

IFSC Code\*\*\*  \*\*\* Refer General Instruction 6C (Mandatory for Credit via RTGS / NEFT) (11 Character code appearing on your cheque leaf. If you do not find this on your cheque leaf, please check for the same with your bank)

Unit holders will receive redemption / dividend proceeds directly into their bank account (as furnished in Section 8) via Direct credit / RTGS / NEFT facility unless specified otherwise in writing.

**8. INVESTMENTS & PAYMENT DETAILS [Please (✓)] (Refer Instruction 7 for Scheme details and Instruction 5 & 8 for Payment and Third Party Payment Details) The name of the first/ sole applicant must be pre-printed on the cheque for lumpsum Investment/ SIP Registration. FOR DEFAULT OPTIONS, PLEASE REFER KIM.**

**8A. For Lumpsum Investment**

Payment Type  Non-Third Party Payment  Third Party Payment (Please attach 'Third Party Payment Declaration Form')

| Scheme/Plan/Option/ Sub-option | Amount of Cheque / DD / Payment Instrument / RTGS/ NEFT in figures (Rs.) | DD Charges, if any | Net Cheque/ DD Amount | Cheque/ DD/ Payment Instrument/ UTR No. & Date | Drawn on Bank / Branch | Bank Account Number |
|--------------------------------|--|--------------------|-----------------------|--|------------------------|---------------------|
| Mahindra                       |  |                    |                       |  |                        |                     |
| Mahindra                       |  |                    |                       |  |                        |                     |

**8B. For investment through SIP / Micro SIP mode (Refer General Instruction 7)**

Payment Type  Non-Third Party Payment  Third Party Payment (Please attach 'Third Party Payment Declaration Form')

| Scheme/Plan/Option/Sub-option (Mention Cheque details, if attached) | SIP Installment Amount (₹)* | SIP Dates(s) (Refer instruction 7.1) | Frequency   | Period   | Top-Up (Optional) (Refer instruction 7.6)        |  |
|---|-----------------------------|--------------------------------------|---|--|--|--|
|   |                             |                                      |   |  | Amount (₹) or Percentage (%)                     | Frequency  |
| 1st Cheque No. <input type="text"/>                                 |                             |                                      | <input type="checkbox"/> Monthly*<br><input type="checkbox"/> Quarterly | Start: <input type="text"/><br>End: <input type="text"/><br>or <input type="checkbox"/> Until cancelled* | ₹ <input type="text"/> Or <input type="text"/> % | <input type="checkbox"/> Yearly*<br><input type="checkbox"/> Half-yearly |
| 1st Cheque No. <input type="text"/>                                 |                             |                                      | <input type="checkbox"/> Monthly*<br><input type="checkbox"/> Quarterly | Start: <input type="text"/><br>End: <input type="text"/><br>or <input type="checkbox"/> Until cancelled* | ₹ <input type="text"/> Or <input type="text"/> % | <input type="checkbox"/> Yearly*<br><input type="checkbox"/> Half-yearly |

\* **Default Option** @ First SIP cheque should be same as SIP amount. **Note:** Top-Up SIP facility is available only through NACH debit mandate. In case of mismatch, the application might be rejected. For Quarterly SIP, only Yearly Top-up frequency is available. For Percentage based Top-up only Yearly frequency is available. Percentage based Top-up feature is not available for Mahindra Mutual Fund Kar Bachat Yojana. If SIP/ Top-Up installment amount exceeds the maximum amount mentioned in the debit mandate, the SIP will continue with the last SIP installment amount

**Mandatory Enclosure** (for existing investors if 1st SIP Installment is not by cheque)  Blank cancelled cheque  Copy of cheque

**For SIP through Auto Debit / NACH**  
please also fill & attach SIP  
Registration cum Debit mandate form.

**SIP through Post Dated Cheques (Use CTS (Cheque Truncation System) Cheques only)**

Period  TO  No. of cheques attached

The first cheque & the Post dated cheques should be drawn on the same bank & account number.

**9. UNIT HOLDING OPTION**     **DEMAT MODE\***     **PHYSICAL MODE (Default)**    (Refer Instruction 12)

\*Demat Account details are mandatory if the investor wishes to hold the units in Demat Mode. Please ensure that the sequence of the names as mentioned in the application form matches with that of the demat account. Investor opting to hold units in demat form, may provide a copy of the DP statement to enable us to match the demat details as stated in the application form.

|             |               |                                |   |   |  |  |  |  |  |  |  |                                |  |  |  |  |  |  |  |
|-------------|---------------|--------------------------------|---|---|--|--|--|--|--|--|--|--------------------------------|--|--|--|--|--|--|--|
| <b>NSDL</b> | DP NAME _____ | DP ID                          | I | N |  |  |  |  |  |  |  | <b>Beneficiary Account No.</b> |  |  |  |  |  |  |  |
| <b>CDSL</b> | DP NAME _____ | <b>Beneficiary Account No.</b> |   |   |  |  |  |  |  |  |  |                                |  |  |  |  |  |  |  |

**10. NOMINATION (Refer Instruction 14) (Mandatory for new folios of Individuals where mode of holding is single) (For Units in Non-Demat Form)**

| Name and Address of Nominee(s) | Relationship with Applicant | Date of Birth                                    | Name and Address of Guardian | Signature of Nominee (Optional)/ Guardian of Nominee (Mandatory) | Proportion (%) in which the units will be shared by each Nominee (should aggregate to 100%) |
|--------------------------------|-----------------------------|--|------------------------------|--|---|
|                                |                             | (to be furnished in case the Nominee is a minor) |                              |  |   |
| Nominee 1                      |                             |  |                              |  |   |
| Nominee 2                      |                             |  |                              |  |   |
| Nominee 3                      |                             |  |                              |  |   |

OR

[Please (✓)]  I/We do not wish to Nominate

**11. DECLARATION & SIGNATURE/S (Refer Instruction 13)**

I/We am/are not prohibited from accessing capital markets under any order/ruling/judgment etc., of any Regulation, including SEBI. I/We confirm that my application is in compliance with applicable Indian and foreign laws. I/We hereby confirm and declare as under:-

I/We have read, understood and hereby agree to comply with the terms and conditions of the scheme related documents (i.e. Scheme Information Document, Statement of Additional Information and Key Information Memorandum) and apply for allotment of Units of Mahindra Low Duration Bachat Yojana (the Scheme) of Mahindra Mutual Fund ('the Fund') indicated above. I/We am/are eligible Investor(s) as per the scheme related documents and am/are authorised to make this investment as per the Constitutive documents/ authorization(s). The amount invested in the Scheme is derived through legitimate sources only and is not held or designed for the purpose of contravention of any Act, Rules, Regulations or any statute or legislation or any other applicable laws or any Notifications, Directives of the provisions of the Income Tax Act, Anti Money Laundering Laws, Anti Corruption Laws or any other applicable laws enacted by the Government of India from time to time. I/We confirm that the funds invested in the Scheme, legally belongs to me/us. In the event "Know Your Customer" process is not completed by me/us to the satisfaction of the Fund, I/we hereby authorize the Fund, to redeem the funds invested in the Scheme, in favour of the applicant, at the applicable NAV prevailing on the date of such redemption and undertake such other action with such funds that may be required by the law. I/We have not received nor have been induced by any rebate or gifts, directly or indirectly, in making this investment. The information given in / with this application form is true and correct and further agree to furnish such other further/additional information as may be required by the Mahindra Asset Management Company Private Limited (AMC) / the Fund and undertake to inform the AMC / the Fund/Registrars and Transfer Agent (RTA) in writing about any change in the information furnished from time to time. That in the event, the above information and/or any part of it is/are found to be false/ untrue/misleading, I/We will be liable for the consequences arising therefrom. I/We hereby authorize you to disclose, share, remit in any form/manner/mode the above information and/or any part of it including the changes/updates that may be provided by me/us to the Fund, its Sponsor/s, Trustees, AMC, its employees, agents and third party service providers, SEBI registered intermediaries for single updation/ submission, any Indian or foreign statutory, regulatory, judicial, quasi- judicial authorities/agencies including but not limited to Financial Intelligence Unit-India (FIU-IND) etc without any intimation/advice to me/us. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We would not hold the AMC / the Fund, their appointed service providers or representatives responsible. I/We will indemnify the Fund, AMC, Trustee, RTA and other intermediaries in case of any dispute regarding the eligibility, validity and authorization of my/our transactions. The ARN holder (AMFI registered Distributor) has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him/them for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us. I/We do not have any existing Micro Investments which together with the current Micro Investment application will result in aggregate investments exceeding Rs. 50,000/- in a year (applicable to Micro Investment investors only). I / We confirm that I / We are not residents(s) of Canada as defined under the applicable laws of Canada. I/WE HEREBY CONFIRM THAT I/WE HAVE NOT BEEN OFFERED/ COMMUNICATED ANY INDICATIVE PORTFOLIO AND/OR ANY INDICATIVE YIELD BY THE FUND/AMC/ITS DISTRIBUTOR FOR THIS INVESTMENT. I/We hereby provide my /our consent in accordance with Aadhaar Act, 2016 and regulations made thereunder, for (i) collecting, storing and usage (ii) validating/authenticating and (ii) updating my/our Aadhaar number(s) in accordance with the Aadhaar Act, 2016 (and regulations made thereunder) and PMLA. I/We hereby provide my/our consent for sharing/disclosing of my Aadhaar number(s) including demographic information with the asset management companies of SEBI registered mutual fund and their Registrar and Transfer Agent (RTA) for the purpose of updating the same in my/our folios. **FATCA/CRS Certification/Declaration:** I /We have understood the information requirements of this Form (read along with the FATCA & CRS Instructions which are part of the FATCA / CRS Annexure) and hereby confirm that the information provided by me / us on this Form is true, correct, and complete to the best of my knowledge and belief and that I shall be solely liable and responsible for the information submitted above. I / We also confirm that I / We have read and understood the FATCA & CRS Terms and Conditions and hereby accept the same. I/We also undertake to keep you informed in writing about any changes/modification to the above information (including change in tax residency status) in future within 30 days of such change and also undertake to provide any other additional information as may be required at your end or by domestic or overseas regulators / tax authorities. **Applicable to NRIs only:** I/We confirm that I am / we are Non-Residents of Indian Nationality / Origin and that the funds are remitted from abroad through approved banking channels or from my / our NRE / NRO / FCNR Account. I/We confirm that the details provided by me / us are true and correct.

**SIGNATURE(S)**

(Please write Application Form No. / Folio No. on the reverse of the Cheque / Demand Draft / Payment Instrument.)

|  |   |  |
|--|---|--|
| <p>_____<br/>Sign Here<br/>First / Sole Applicant/ Guardian / PoA Holder / Karta</p> | <p>_____<br/>Sign Here<br/>Second Applicant</p> | <p>_____<br/>Sign Here<br/>Third Applicant</p> |
|--|---|--|

First time investors subscribing to the Scheme through SIP-NACH / Auto Debit to complete this form compulsorily along with the Main Application Form. (Please read 'Terms & Conditions for SIP through NACH / Auto Debit' overleaf). The Application Form should be completed in English and in **BLOCK LETTERS** only.

**KEY PARTNER / AGENT INFORMATION** (Refer General Instruction 1)

| ARN & ARN Name | Sub Agent's ARN / Bank Branch Code | Internal Code for Sub-Agent / Employee | Employee Unique Identification Number (EUIN) | FOR OFFICE USE ONLY (TIME STAMP) |
|----------------|------------------------------------|--|--|----------------------------------|
|                |                                    |  |  |                                  |

**EUIN Declaration (only where EUIN box is left blank)** (Refer General Instruction 1)

I/We hereby confirm that the EUIN box has been intentionally left blank by me/us as this transaction is executed without any interaction or advice by the employee/relationship manager/sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker.

|   |                                   |                                  |
|---|-----------------------------------|----------------------------------|
| <b>Sign Here</b> First/ Sole Applicant/ Guardian / PoA Holder / Karta | <b>Sign Here</b> Second Applicant | <b>Sign Here</b> Third Applicant |
|---|-----------------------------------|----------------------------------|

**TRANSACTION CHARGES FOR APPLICATIONS THROUGH DISTRIBUTORS ONLY** (Refer General Instruction 2)

(Please  any one)  I am a first time investor in Mutual Funds  I am an existing investor in Mutual Funds (Default)

In case the purchase/ subscription amount is Rs. 10,000 or more and your Distributor has opted in to receive Transaction Charges, the same are deductible as applicable from the purchase/subscription amount and payable to the Distributor. Transaction Charges in case of investments through SIP/Micro SIP are deductible only if the total commitment of investment (i.e. amount per SIP/Micro SIP installment x No. of installments) amounts to Rs. 10,000/- or more and shall be deducted in 3-4 installments. Units will be issued against the balance amount invested. Upfront commission shall be paid directly by the investor to the ARN Holder (AMFI registered Distributor) based on the investor's assessment of various factors including the service rendered by the ARN Holder.

SIP/ Top-Up SIP  Micro SIP  Change in Bank Account (Proceed directly to fill the NACH mandate and provide a cancelled cheque)

**1. Investment and SIP Details: First / Sole Investor Name**

|                                       |   |
|---------------------------------------|---|
| <b>Folio No.(Existing Unitholder)</b> | <b>KYC Identification Number</b>  |
| <b>PAN / PEKRN<sup>^</sup></b>        | Enclosed <input checked="" type="checkbox"/> #KYC Proof <input type="checkbox"/> Existing UMRN (if UMRN is registered in the folio)   |
| <b>Aadhaar No.<sup>§</sup></b>        | OR <input type="checkbox"/> Applied for Aadhaar <sup>§§</sup> <input type="checkbox"/> \$\$ Proof attached (Refer instruction no. 16) <sup>§</sup> Mandatory for resident individuals |

| New SIP/Upgrade Existing SIP                                     | Scheme/Plan/Option/Sub-option (Mention Cheque details, if attached) | SIP Installment Amount (₹) <sup>*</sup> | SIP Dates(s) (Refer Instruction 1(a)) | Frequency   | Period   | Top-Up (Refer instruction 1b) (Optional)         |  |
|--|---|---|---------------------------------------|---|--|--|--|
|  |   |   |                                       |   |  | Amount (₹) or Percentage (%)                     | Frequency  |
| <input type="checkbox"/> New<br><input type="checkbox"/> Upgrade | 1st Cheque No. <input type="text"/>                                 |   |                                       | <input type="checkbox"/> Monthly*<br><input type="checkbox"/> Quarterly | Start: <input type="text"/><br>End: <input type="text"/><br>or <input type="checkbox"/> Until cancelled* | ₹ <input type="text"/> Or <input type="text"/> % | <input type="checkbox"/> Yearly*<br><input type="checkbox"/> Half-yearly |
| <input type="checkbox"/> New<br><input type="checkbox"/> Upgrade | 1st Cheque No. <input type="text"/>                                 |   |                                       | <input type="checkbox"/> Monthly*<br><input type="checkbox"/> Quarterly | Start: <input type="text"/><br>End: <input type="text"/><br>or <input type="checkbox"/> Until cancelled* | ₹ <input type="text"/> Or <input type="text"/> % | <input type="checkbox"/> Yearly*<br><input type="checkbox"/> Half-yearly |

\* **Default Option** @ First SIP cheque should be same as SIP amount. **Note:** Top-Up SIP facility is available only through NACH debit mandate. For upgrading fill complete information for active SIP. In case of mismatch, the application might be rejected. For Quarterly SIP, only Yearly Top-up frequency is available. For Percentage based Top-up only Yearly frequency is available. Percentage based Top-up feature is not available for Mahindra Mutual Fund Kar Bachat Vojana. If Top-Up SIP installment amount exceeds the maximum amount mentioned in the debit mandate, the SIP will continue with the last SIP installment amount.

|                                  |                         |
|----------------------------------|-------------------------|
| <b>No. of PDC cheque leaves:</b> | <b>Debit Bank Name:</b> |
|----------------------------------|-------------------------|

**Mandatory Enclosure** (for existing investors if 1st SIP Installment is not by cheque)  Blank cancelled cheque  Copy of cheque

**2. Demat Account Details (Optional)**

|                     |                                |          |          |                                |
|---------------------|--------------------------------|----------|----------|--------------------------------|
| <b>NSDL DP NAME</b> | <b>DP ID</b>                   | <b>I</b> | <b>N</b> | <b>Beneficiary Account No.</b> |
| <b>CDSL DP NAME</b> | <b>Beneficiary Account No.</b> |          |          |                                |

The investors shall receive payments of Redemption/Dividend proceeds in the Bank Account linked to the Demat A/c.

**Declaration:** I/We have read and understood the contents of the Scheme Information Document and Statement of Additional Information and the terms & conditions of SIP enrolment through Auto Debit/NACH and agree to abide by the same. I/We hereby apply for enrolment under the SIP of above mentioned Scheme - Plan(s) / Option(s) and agree to abide by the terms and conditions of the same. I/We hereby declare that the particulars given above are correct and express my willingness to make payments referred through participation in NACH/Auto Debit. I/We authorise the bank to honour the instructions as mentioned in the application form. I/We also hereby authorise bank to debit charges towards verification of this mandate, if any. I/We agree that the AMC/Mutual Fund (including its affiliates), and any of its officers directors, personnel and employees, shall not be held responsible for any delay/wrong debits on the part of the bank for executing the Auto Debit instruction of additional sum on a specified date from my account. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We would not hold the user institution of this mandate form responsible. I/We undertake to keep sufficient funds in the funding account on the date of execution of standing instruction. I/We have not received nor been induced by any rebate or gifts, directly or indirectly, in making this investment. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him/them for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us. I/We hereby provide my/our consent in accordance with Aadhaar Act, 2016 and regulations made thereunder, for (i) collecting, storing and usage (ii) validating/authenticating and (ii) updating my/our Aadhaar number(s) in accordance with the Aadhaar Act, 2016 (and regulations made thereunder) and PMLA. I/We hereby provide my/our consent for sharing/disclosing of my Aadhaar number(s) including demographic information with the asset management companies of SEBI registered mutual fund and their Registrar and Transfer Agent (RTA) for the purpose of updating the same in my/our folios.

|   |
|---|
| <b>Sign Here</b><br>First/ Sole Applicant / Guardian / PoA Holder / Karta |
| <b>Sign Here</b><br>Second Applicant                                      |
| <b>Sign Here</b><br>Third Applicant                                       |

<sup>^</sup>Refer General instruction No 15 in the KIM for PAN/PEKRN. # Please attach KYC proof if not already KYC validated

TEAR HERE

UMRN  Date:

Sponsor Bank Code  Utility Code

(Please ) I/We hereby authorize Mahindra Mutual Fund to debit (Please )  SB  CA  CC  SB-NRE  SB-NRO  Others \_\_\_\_\_  
 **CREATE** Bank Account Number \_\_\_\_\_ IFSC \_\_\_\_\_  
 **MODIFY** with Bank \_\_\_\_\_ Or MICR \_\_\_\_\_  
 **CANCEL** an amount of Rupees \_\_\_\_\_ ₹ In Figures

**Frequency:**  Monthly  Quarterly  Half Yearly  Yearly  As & when presented **Debit Type:**  Fixed Amount  Maximum Amount

Folio No.  Phone

PAN  E-mail

- I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the banks.
- This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorising the user entity/Corporate to debit my account, based on the instructions as agreed and signed by me. I have understood that I am authorised to cancel / amend this mandate by appropriately communicating the cancellation/amendment request to the user entity/Corporate or the bank where I have authorised debit.

|               |   |                  |  |                                  |                                  |
|---------------|---|------------------|--|----------------------------------|----------------------------------|
| <b>PERIOD</b> | From <input type="text"/>                   | <b>Sign Here</b> | Signature of Primary Bank Account Holder | Signature of Bank Account Holder | Signature of Bank Account Holder |
|               | To <input type="text"/>                     |                  | (1) As in bank records                   | (2) As in bank records           | (3) As in bank records           |
|               | Or <input type="checkbox"/> Until Cancelled |                  |  |                                  |                                  |

**Terms & Conditions for SIP/ Top-Up SIP**

1 (a). SIP facility is offered by the Scheme subject to following terms and conditions:

| Particulars  | Frequency available (Default Frequency: Monthly)  |   |
|--|---|---|
|  | Monthly   | Quarterly   |
| SIP Transaction Dates (Default Date: 10th)                     | Any date*<br>For SIPs being registered through Post Dated Cheque ('PDC') mode, available SIP dates will be 1st, 5th, 10th, 15th, 20th or 25th of the month under the monthly/quarterly frequency.           |   |
| Minimum no. of installments and Minimum amount per installment | <b>For schemes other than MMFKBY</b> - 6 installments of Rs. 500/- each and in multiples of Re 1 thereafter; <b>For MMFKBY</b> - 6 installments of Rs. 500/- each and in multiples of Rs. 500/- thereafter. | <b>For schemes other than MMFKBY</b> - 4 installments of Rs. 1500/- each and in multiples of Re 1 thereafter; <b>For MMFKBY</b> - 4 installments of Rs. 1500/- each and in multiples of Rs. 500/- thereafter. |
| Mode of Payment  | a. Direct Debit mandate through select banks with whom AMC may have an arrangement, from time to time. b. PDC.<br>c. National Automated Clearing House (NACH) Facility                                      |   |

\* If any SIP installment due date falls on a non-Business day, then the respective transactions will be processed on the next Business day. However, in case the chosen date is not available in a particular month, the SIP will be processed on the last day of that month. E.g., if selected date is 31st, SIP installment for the month of September will be processed on 30th September. However, if 30th September happens to be a Non-Business Day, the SIP will be processed on the immediate next Business Day. **Note:** Anyone or more SIP transaction dates from the available dates can be selected by the Unit Holders under the Monthly and Quarterly frequencies. SIP amount (including Top Up) will be restricted to amount mentioned in Direct Debit / NACH Mandate Form. **MMFKBY:** Mahindra Mutual Fund Kar Bachat Yojana.

1 (b). Top-Up SIP Specifications

| Particulars                 | Minimum Top-up installment  |   | Top Up Frequency       |                   |
|-----------------------------|---|---|------------------------|-------------------|
|                             | For schemes other than MMFKBY   | For MMFKBY                                    | For Monthly SIP        | For Quarterly SIP |
| <b>Top up by Amount</b>     | Rs. 100 and in multiples of Rs 100 thereafter   | Rs. 500 and in multiples of Rs 500 thereafter | ● Yearly ● Half Yearly | ● Yearly          |
| <b>Top up by Percentage</b> | 10% and in multiples of 1% thereafter.<br>Rounded off to nearest next multiple of Rs. 10. | Not available                                 | ● Yearly               |                   |

**Note:** Existing investors will be required to submit a request for upgrade from SIP to Top-up SIP at least 10 calendar days prior to the next SIP date. In case of Monthly SIP, if the investor has chosen half-yearly Top-Up frequency, the SIP amount will increase after every 6 SIP monthly cycle dates by the amount indicated and if the investor has chosen Yearly Top-Up frequency, the SIP amount will increase after every 12 SIP monthly cycle dates by the amount/percentage indicated. For Quarterly SIPs, only Yearly frequency is available for Top-up and the SIP amount will increase after every 4 SIP quarterly cycle dates by the indicated amount / percentage. If the Investor does not specify either the Top-up amount/percentage or specifies both, the SIP application will be processed by default with the Minimum Top-up installment amount as per above table. The Top-up details cannot be modified once enrolled. In order to make any changes, the Investor must cancel the existing SIP and enroll for a fresh SIP with revised Top up details.

**Default Mode – Top-up by amount. Default Top-up frequency – Yearly.**

- New Investors should mandatorily give a cheque for the first transaction.
  - First SIP Cheque should be dated current day. All subsequent installments through NACH / Auto Debit to be as per the date(s) selected.
  - First SIP Cheque and subsequent SIP Installments should be of the same amount.
- If the SIP period is not specified by the investor then the SIP enrollment will be deemed to be for perpetuity and processed accordingly.
- The first installment will be processed at Applicable NAV based on time stamping. In case of SIP for an amount of Rs. 2 lakh and above, the Applicable NAV of the Scheme will be based on funds available for utilizations, as stated in KIMs/SIDs. There should be a gap of at least 30 calendar days between the first SIP installment and the second SIP installment / SIP Auto Debit "Start" date mentioned in the debit mandate form. The SIP Auto Debit shall start from the selected "Start" date mentioned by the investor, subject to completion of successful SIP Auto Debit mandate verification and registration formalities at least 10 calendar days prior to the "Start" date specified in the debit mandate form.
- In case of MMFKBY, each SIP installment will be subject to a Lock In period of three years from the date of allotment of Units.
- In case any cheque submitted by the investor for any SIP installment is dishonoured by the Bankers for the reason of account of investor is closed, the AMC would discontinue the SIP immediately.
- The SIP enrollment will be discontinued if:
  - 3 consecutive SIP installments in case of Monthly & Quarterly frequency are not honoured.
  - the Bank Account (for Standing Instruction) is closed and request for change in bank account (for Standing Instruction) is not submitted at least 30 calendar days before the next SIP Auto Debit installment due date.
- SIP registered for more than one date or all dates of the month under the Monthly / Quarterly frequency, will be considered as separate SIP instruction for the purpose of fulfilling the "Minimum no. of installments" criteria.
- SIP in a folio of a minor will be registered only upto the date of minor attaining the majority even though the instruction may be for the period beyond that date.
- The Load structure prevailing at the time of submission of the SIP application (whether fresh or extension) will apply for all the installments indicated in such application.
- The SIP mandate may be discontinued by a Unit holder by giving a written notice of 30 calendar days to any of the Official Point(s) of Acceptance.
- The facility will be automatically terminated upon receipt of intimation of death of the Unit holder.
- The investors can also subscribe Units through SIP in Demat (electronic) mode for the Scheme. However the Units will be allotted based on applicable NAV of the Scheme and will be credited to investor's Demat (Beneficiary) Account on weekly basis on realization of funds, e.g. Units will be credited to investor's Demat (Beneficiary) account every Monday (or next business day, if Monday is a non-business day) for realization status received in last week from Monday to Friday.
- Investors will not hold Mahindra Mutual Fund / Mahindra Asset Management Company Private Limited, it's Registrar and other service providers responsible, if the transaction is delayed or not affected or the investor's bank account is debited in advance or after the specific SIP date.
- The first cheque should be drawn on the same bank account which is to be registered for Debit. Alternatively, the cheque may be drawn on any bank, but provide a photocopy of the cheque of the bank / branch for which Debit is registered.
- Instructions related to Aadhaar:** The purpose of collection/usage of Aadhaar number including demographic information is to comply with applicable laws/rules/regulations and provision of the said data is mandatory as per applicable laws/rules/regulations. Post obtaining the Aadhaar number, AMC shall authenticate the same in accordance with the Aadhaar Act, 2016. AMC shall receive your demographic information which shall be used only to comply with applicable laws/rules/regulations. Investors can submit either copy of Aadhaar card or Letter issued by UIDAI containing proof of Applied for Aadhaar enrolment, as proof of Aadhaar. In case the investor has submitted the proof of enrolment for Aadhaar, the Aadhaar number shall be required to be provided for eventual authentication within 6 months from the date of account opening, failing which the account / folio shall cease to be operational. The Aadhaar number needs to be updated for all account holders, including that of joint holders, Guardian (in case of minor) and POA. In case of non-individual investors, the Aadhaar number should be updated for all the signatories by using 'Form for Aadhaar Details (Non-Individuals)' as per their list of signatories from time to time. If the Name given in the application does not match the name as appearing on the PAN Card/Aadhaar card, authentication, application may be liable to get rejected or further transactions may be liable to get rejected.
- Mahindra Mutual Fund / Mahindra Asset Management Company Private Limited, it's Registrar and other service providers shall not be responsible and liable for any damages/ compensation for any loss, damage etc., incurred by the investor. The investor assumes the entire risk of using this facility and takes full responsibility.

TEAR HERE

**Terms & Conditions - NACH / Auto Debit**

- NACH debit facility is offered at various banks. For a detailed list of banks please refer the website [www.npci.org.in](http://www.npci.org.in).
- This facility is offered only to the investors having bank accounts with above mentioned Banks. Above list is subject to modification/update at any time in future at the sole discretion of Mahindra Asset Management Company Private Limited, without assigning any reason or prior notice. If any bank is removed, SIP instructions of investors for such banks via NACH will be discontinued without any prior notice.
- By signing the NACH mandate form the investor agrees to abide by the terms and conditions of NACH facility through NPCI ([www.npci.org.in](http://www.npci.org.in)).
- New/Existing investors who wish to enroll for SIP through NACH should fill the SIP Application Form and the Registration cum Mandate Form for NACH.
  - The Registration cum Mandate Form for NACH should be submitted at least 30 calendar days prior to next SIP cycle date.
  - Unique Mandate Registration Number (UMRN) is auto generated by NPCI during the mandate creation for the first time. Investors, who do not have the UMRN, please leave it blank. UMRN would be linked to the folio and maximum length is 20 characters comprising of Alpha Numeric Character allotted by NPCI.
  - Investors who already have UMRN registered under the folio can fill up the SIP Registration cum Mandate Form for NACH and should be submitted at least 10 working days before the date of the first debit through NACH.
- Please provide the cancelled cheque leaf of the Bank A/c no. for which NACH facility is registered.
- Investors need to mandatorily fill the SIP Registration Cum Mandate form for NACH for any amendment and cancellation quoting their UMRN by giving 30 calendar days prior notice to any of the investor service centre.
- Investor can choose to discontinue the SIP facility under folio without cancelling the UMRN by giving 30 calendar days prior notice to any of the Investor Service Centre.
- IFSC is a 11 digit number given by some of the banks on the cheques. MICR is the 9-digit code that appears on your cheque next to the cheque number.
- In case of existing investor, if application is received without existing UMRN then the last UMRN registered in the folio would be considered.

**Terms & Conditions - Auto Debit**

Auto Debit: The Auto Debit Facility will be made available only with the banks with which Mahindra AMC or its service provider may have tie up for Auto Debit from time to time. Please contact Mahindra Mutual Fund Investor Service Centre for updated list of banks/ branches eligible for Auto Debit Facility.



## CHECKLIST

- Application Form is complete in all respect. Name, address & contact details are mentioned in full and signed by all applicants.
- Bank account details stated are complete and correct. In case investment cheque is from a different bank account, original cancelled cheque copy is attached.
- Permanent Account Number (PAN) for all applicants as applicable is mentioned.
- Preferred investment option i.e. whether Growth or Dividend Payout or Dividend Re-investment is mentioned clearly.
- The cheque / demand draft should be drawn favouring the name of the scheme & crossed as "Account Payee Only", dated and duly signed.
- Application Number / Folio Number and applicant's name and / or PAN is mentioned on the reverse of each cheque.
- Demat A/c details are filled correctly in the form. Please provide self attested Client Master list Copy (where applicable).
- Details of applicants provided matches exactly with those in the Depository.
- Not a Resident of Canada.

### Accompanying Documents

Please submit the following documents with your application (where applicable). All documents should be original / true copies by a Partner / Director / Trustee / Company Secretary / Authorised Signatory, etc.

| Documents  | Individuals <sup>1</sup> | Companies | Societies | Partnership Firms | Investments through PoA | Trust | NRI | FII(s)/FPI <sup>2</sup> | Sole Proprietor | Minor |
|--|--------------------------|-----------|-----------|-------------------|-------------------------|-------|-----|-------------------------|-----------------|-------|
| Resolution / Authorisation to invest   |                          | ✓         | ✓         | ✓                 |                         | ✓     |     | ✓                       |                 |       |
| Form for Aadhaar Details (Non - Individuals)   |                          | ✓         | ✓         | ✓                 | ✓                       | ✓     |     | ✓                       |                 |       |
| Trust Deed   |                          |           |           |                   |                         | ✓     |     |                         |                 |       |
| Bye - Laws   |                          |           | ✓         |                   |                         |       |     |                         |                 |       |
| Partnership Deed   |                          |           |           | ✓                 |                         |       |     |                         |                 |       |
| SEBI Registration / Designated Depository Participant Registration Certificate                             |                          |           |           |                   |                         |       |     | ✓                       |                 |       |
| Proof of Date of birth   |                          |           |           |                   |                         |       |     |                         |                 | ✓     |
| Notarised Power of Attorney  |                          |           |           |                   | ✓                       |       |     |                         |                 |       |
| Foreign Inward Remittance Certificate, in case payment is made by DD from NRE / FCNR a/c, where applicable |                          |           |           |                   |                         |       | ✓   |                         |                 |       |
| KYC Acknowledgement  | ✓                        | ✓         | ✓         | ✓                 | ✓                       | ✓     | ✓   | ✓                       | ✓               | ✓     |
| Demat Account Details (Client Master List Copy) <sup>3</sup>   | ✓                        | ✓         | ✓         | ✓                 | ✓                       | ✓     | ✓   | ✓                       | ✓               | ✓     |
| FATCA CRS/UBO Declaration  |                          | ✓         | ✓         | ✓                 | ✓                       | ✓     | ✓   | ✓                       | ✓               | ✓     |

**1 Self attestation is mandatory. 2 Copy of SEBI registration certificate (for FII) or Designated Depository Participant registration certificate (for FPI) should be provided. 3 In case Units are applied in Electronic (Demat) mode.**

## INSTRUCTIONS FOR APPLICATION FORM(S)

- Please read the terms of the Key Information Memorandum/ Scheme Information Document (SID)/ Statement of Additional Information (Scheme Documents) carefully before investing in the Scheme.

Upon signing and submitting the Application Form and tendering payment it will be deemed that the investors have accepted, agreed to and shall comply with the terms and conditions detailed in the Scheme Documents.

Applications complete in all respects, may be submitted at the Official Points of Acceptances.

New Investors wishing to make SIP investment will need to complete and submit both the Application Form and the SIP Enrolment Form (for Post Dated Cheques or for Auto Debit / NACH as applicable). Existing investors wishing to make SIP investment will need to complete and submit ONLY the SIP Enrolment Form (for Post Dated Cheques or for Auto Debit / NACH as applicable), mentioning their folio number in the SIP enrolment form.

Please tick in the appropriate box for relevant options wherever applicable. Do not overwrite. For any correction / changes if made in the Application Form, the Applicant(s) shall enter the correct details pursuant to cancellation of incorrect details and authenticate the corrected details by counter-signing against the changes.

Investors can also subscribe to the Units of the Regular Plan of the Scheme through the mutual fund trading platforms viz. BSE StAR MF of Bombay Stock Exchange Limited and Mutual Fund Service System (MFSS) of National Stock Exchange of India Limited. For further details, investors are advised to contact ISCs of Mahindra Mutual Fund or visit our website [www.mahindramutualfund.com](http://www.mahindramutualfund.com)

The Application Form number / Folio number should be written by the Investors on the reverse of the cheques and bank drafts accompanying the Application Form. Applications incomplete in any respect are liable to be rejected. Mahindra Asset Management Company Private Limited (the AMC) / Mahindra Trustee Company Private Limited (Trustee) have absolute discretion to

reject any such Application Forms.

Copies of the supporting documents submitted should be accompanied by originals for verification. In case the original of any document is not produced for verification, Mutual Fund/ AMC reserves the right to seek attested copies of the supporting documents.

**No request for withdrawal of application will be allowed.**

### Investments through distributors

As per directions of Securities and Exchange Board of India (SEBI), Investors can route their Application Forms directly and /or through the distributors /employees of the distributor who hold a valid certification from the National Institute of Securities Markets (NISM) and ARN provided by AMFI. Further, no agents/ distributors are entitled to sell units of mutual funds unless the intermediary is registered with Association of Mutual Funds in India (AMFI).

### Employee Unique Identification Number (EUIIN)

Every employee/ relationship manager/ sales person of the distributor of mutual fund products is required to quote the EUIIN obtained by him/her from AMFI in the Application Form. Investors are requested to verify the AMFI registration details from their Distributor. However, in exceptional cases, where there is no interaction by the employee/ sales person/relationship manager of the distributor/sub broker with respect to the transaction and EUIIN box is left blank, you are required to provide the duly signed declaration to the effect as given in the form.

### Overseas Distributors

For Overseas Distributors, the ARN Code provided by AMFI is required to be incorporated in the space provided. Overseas Distributors are required to comply with the laws, rules and regulations of jurisdictions where they carry out their operations in the capacity of distributors.

### Direct Investments

Investors applying Directly must mention "Direct" in the ARN column. In case distributor code is mentioned in the Application Form, but "Direct Plan" is indicated against

the Scheme name, the distributor code will be ignored and the application will be processed under Direct Plan. In case of valid application received without indicating "Direct Plan" against the Scheme / Plan name and without any distributor code mentioned on the form, the application will be processed under "Direct Plan".

## 2. TRANSACTION CHARGES

**In accordance with SEBI circular No. Cir/IMD/DF/13/2011 dated August 22, 2011, as amended from time to time the AMC/ the Fund will deduct Transaction Charges from the purchase/ subscription amount received from the investors investing through a valid ARN Holder i.e. AMFI registered Distributor (provided the Distributor has opted-in to receive the Transaction Charges). The Distributor may opt to receive transaction charges based on the type of product.**

**Transaction Charge of Rs. 150 (for a first time investor across mutual funds) or Rs. 100 (for investor other than first time mutual fund investor) per purchase / subscription of Rs. 10,000 and above are deductible from the purchase / subscription amount and payable to the Distributor. The balance amount shall be invested.**

### TRANSACTION CHARGES IN CASE OF INVESTMENTS THROUGH SIP:

Transaction Charges in case of investments through SIP are deductible only if the total commitment of investment (i.e. amount per SIP installment x No. of installments) amounts to Rs. 10,000 or more. In such cases, Transaction Charges shall be deducted in 3-4 installments.

Transaction Charges shall not be deducted:

- where the distributor of the investor has not opted to receive any Transaction Charges;
- for purchases / subscriptions / SIP Commitment of an amount less than Rs.10,000/-;
- for transactions other than purchases/ subscriptions relating to new inflows i.e. through Switches etc.;
- for purchases / subscriptions made directly with

the Fund (i.e. not through any distributor).

- (e) for purchases / subscriptions routed through Stock Exchange(s) as applicable.

Please indicate if First / Sole Applicant is a first time investor across Mutual Funds or an existing investor in the appropriate box provided for this purpose in the Application Form. The AMC/ Fund will endeavor to identify the investor as "first time" or "existing" based on the Permanent Account Number (PAN) / PAN Exempt KYC Reference No. (PEKRN) at the First / Sole Applicant level. If the PAN/ PEKRN details are available, then the First/ Sole Applicant will be treated as existing investor (i.e. Rs.100/- will be deducted as Transaction Charge) else the declaration in the Application Form will be considered (i.e. Rs.150/- for first time investors or Rs.100/- for other than first time investors will be deducted as Transaction Charge, as applicable). However, if an investor has not provided any declaration, he will be considered as an "existing" investor.

### 3. EXISTING UNIT HOLDER INFORMATION

Investors/Unitholders already having a folio with the Fund should fill in **sections 1, 8 and 11** only. The personal and the Bank Account details as they feature in the existing folio would apply to this investment and would prevail over any conflicting information, if any, furnished in this form. In case the name of the Unit holder as provided in this application does not correspond with the name appearing in the existing folio, the application form may be rejected, at the discretion of the AMC/ Fund.

### 4. UNIT HOLDER INFORMATION

**A.** Name, address and contact details like telephone, mobile and email address must be written in full. On successful validation of the investor's PAN for KYC, the address provided in the KYC form will override the address mentioned in the Application Form.

Applications under a Power of Attorney (PoA) must be accompanied by the original Power of Attorney or a certified true copy/duly notarized copy of the same. Authorised officials should sign the Application Form under their official designation. A list of specimen signatures of the authorised officials, duly certified / attested should also be attached to the Application Form.

All communication and payments shall be made by the Fund in the name of and favouring the first / sole applicant. In case of applications made in joint names without indicating the mode of holding, mode of holding will be deemed as 'Joint' and processed accordingly.

In case an investor opts to hold the Units in demat form, the applicant(s) details mentioned in **Section 3**, should be the same as appearing in demat account held with a Depository Participant.

Investments on Behalf of Minor:

In addition to the existing procedures, the photocopy of supporting documents as enumerated below shall be mandatory submitted while opening the account on behalf of minor:

- Birth certificate of the minor, or
- School leaving certificate / Mark sheet issued by Higher Secondary Board of respective states, ICSE, CBSE etc., or
- Passport of the minor, or
- Any other suitable proof evidencing the date of birth of the minor.

**B.** In accordance with SEBI Circular No. CIR/ MIRSD/13/2013 dated December 26, 2013, the additional details viz. Occupation details, Gross Annual Income/ Net-worth and Politically Exposed Person (PEP)\* status mentioned under **section 5** which was forming part of uniform KYC form will now be captured in the Application Form of the Fund. Also, the detail of nature of services viz. Foreign Exchange/Gaming/ Money Lending, etc., (applicable for first/sole applicant) is required to be provided as part of Client Due Diligence (CDD) Process of the Fund.

The said details are mandatory for all investors.

\*PEP are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/ military officers, senior executives of state owned corporations, important political party officials, etc.

### C. Details under Foreign Account Tax Compliance Act (FATCA) / Common Reporting Standard (CRS) / Foreign Laws:

Tax Regulations require the Fund / AMC to collect information about each investor's tax residency. In certain circumstances (including if the Fund / AMC do not receive a valid self-certification from the investor), the Fund / AMC may be obliged to share the investor's account information with the relevant tax authority. For any questions about tax residency, investors are advised to contact their respective tax advisors. Further if the investor is a citizen or resident or green card holder or tax resident other than India, investor(s) shall include all such countries in the tax resident country information field along with the Tax Identification Number or any other relevant reference ID/ Number in the prescribed forms. If there is any change in the information provided, investor(s) shall promptly intimate the same to the Fund / AMC within 30 days. FATCA/CRS due diligence will be directed at each investor / Unit holder (including joint investor/Unitholder) and on being identified as a reportable person, all the folios will be reported. The AMC/Mutual Fund reserves the right to reject any application/freeze any folio(s) held directly or beneficially for transactions in the event the applicant/Unitholder(s) fail to furnish the relevant information and/or documentation in accordance with FATCA/CRS provisions and as requested by the Fund/ AMC.

### D. Who cannot invest?

The following persons/entities cannot invest in the Scheme:

- Any individual who is a foreign national or any other entity that is not an Indian resident under the Foreign Exchange Management Act, 1999 (FEMA Act) except where registered with SEBI as a FPI or FII or sub account of FII or otherwise explicitly permitted under FEMA Act/ by RBI/ by any other applicable authority, or as stated in the exception in paragraph 5 hereunder.
- Overseas Corporate Bodies (OCBs)
- NRIs residing in Non-Compliant Countries and Territories (NCCTs) as determined by the Financial Action Task Force (FATF), from time to time.
- Residents of Canada as defined under the applicable laws of Canada.
- U.S. Person\* (including all persons residing in U.S., U.S. Corporations or other entities organised under the laws of U.S.), except lump sum subscription and switch transaction requests received from Non-resident Indians / Persons of Indian origin who at the time of such investment, are physically present in India and submit only a physical transaction request along with such documents / undertakings, etc. as may be prescribed by the AMC / Mutual Fund from time to time, and subject to compliance with all applicable laws and regulations prior to investing in the Scheme, and provided that such persons shall not be eligible to invest through the SIP route / systematic transactions.

*\*The term "U.S. Person" means any person that is a U.S. Person within the meaning of Regulation S under the Securities Act of 1933 of the United States or as defined by the U.S. Commodity Futures Trading Commission or as per such further amended definitions, interpretations, legislations, rules etc., as may be in force from time to time.*

The physical application form(s) for transactions (in non-demat mode) from such U.S. person will be accepted only at the official points of acceptance of transactions of the Fund in India. Additionally, such transactions in physical application form(s) will also be accepted through Distributors of the AMC and other platforms in India, subject to receipt of such additional documents/undertakings, etc., as may be stipulated by the AMC / Trustee from time to time.

The investor shall be responsible for complying with all applicable laws for such investments. The AMC/Trustee reserves the right to put the application form/transaction request on hold/ reject the subscription/transaction request and redeem the units, if already allotted, as the case may be, as and when identified by the

AMC that the same is not in compliance with the applicable laws, the terms and conditions stipulated by the AMC/Trustee from time to time and/or the documents/undertakings provided by such investors are not satisfactory. Such redemption will be processed at the applicable Net Asset Value and subject to applicable taxes and exit load, if any.

If an existing Unit Holder(s) subsequently becomes a Resident of Canada, then such Unit Holder(s) will not be able to purchase any additional Units in any of the Schemes of Mahindra Mutual Fund.

The Mutual Fund reserves the right to include/ exclude new/existing categories of investors to invest in the Scheme from time to time, subject to SEBI Regulations and other prevailing statutory Regulations, if any. The Mutual Fund / Trustee / AMC may redeem Units of any Unitholder in the event it is found that the Unitholder has submitted information either in the application or otherwise that is false, misleading or incomplete or Units are held by any person in breach of the SEBI Regulations, any law or requirements of any governmental, statutory authority.

**E.** KIN is a 14 digit unique number issued by the Central KYC Registry (CKYCR) to individuals who have completed their KYC formalities through CKYCR. Those individual investors who have a KIN form CKYCR, should quote their 14 digit KIN in the application form

### F. Instructions related to Aadhaar

The purpose of collection/usage of Aadhaar number including demographic information is to comply with applicable laws/rules/regulations and provision of the said data is mandatory as per applicable laws/rules/regulations.

Post obtaining the Aadhaar number, AMC shall authenticate the same in accordance with the Aadhaar Act, 2016. AMC shall receive your demographic information which shall be used only to comply with applicable laws/rules/regulations.

Investors can submit either copy of Aadhaar card or Letter issued by UIDAI containing proof of Applied for Aadhaar enrolment, as proof of Aadhaar. In case the investor has submitted the proof of enrolment for Aadhaar, the Aadhaar number shall be required to be provided for eventual authentication within 6 months from the date of account opening, failing which the account / folio shall cease to be operational.

The Aadhaar number needs to be updated for all account holders, including that of joint holders, Guardian (in case of minor) and POA.

In case of non-individual investors, the Aadhaar number should be updated for all the signatories using 'Form for Aadhaar Details (Non-Individuals)' as per their list of signatories from time to time.

If the Name given in the application does not match the name as appearing on the PAN Card/ Aadhaar card, authentication, application may be liable to get rejected or further transactions may be liable to get rejected.

**G.** GST denotes "Goods & Services Tax" and GSTIN denotes GST Identification Number. Mahindra Mutual Fund (MF) Head Office (HO) location which is currently in Mumbai, Maharashtra shall be considered as "Service recipient location" and accordingly if the Investor is in MF HO Location State i.e. Maharashtra, CGST (Central GST @ 9%) and SGST (State GST @ 9%) else IGST (Integrated GST @ 18%) shall be computed on the entry/exit load as applicable according to features of the schemes.

Identification of location for place of supply of service (GST State Code) of the investor will be based on the State Code of the investor's address, updated in the folio and available at the time of processing the transaction.

## 5. Mode of Payment

### A. Subscription Bank Account Details

An investor at the time of his/her purchase of units must provide the details of his / her pay-in bank account (i.e. account from which a subscription payment is being made) in **Section 8** in the Application Form.

### B. Resident Investors

- (a) For Investors having a bank account with such banks with whom the AMC would have an

arrangement from time to time:

Payment may be made for subscription to the Units of the Scheme either by issuing a cheque drawn on such banks or by giving a debit mandate to their account with such other banks with whom the AMC may have an arrangement from time to time.

(b) For other Investors not covered by (a) above:

Payment may be made by cheque or bank draft drawn on any bank, which is a member of the Bankers' Clearing House, located at the place where the application is submitted. No money orders, outstation cheques, post dated cheques and postal orders will be accepted. Bank charges for outstation demand drafts will be borne by the AMC and will be limited to the bank charges stipulated by the State Bank of India. Outstation Demand Draft has been defined as a demand draft issued by a bank where there is no ISC available for Investors.

The AMC will not accept any request for refund of demand draft charges and applications accompanied by Non-CTS cheques shall be liable for rejection, at the discretion of the AMC/Fund.

### C. NRIs, PIOs, OCIs

- In the case of NRIs/PIOs/OCIs, payment may be made either by inward remittance through normal banking channels or out of funds held in the NRE / FCNR in the case of Purchases on a repatriation basis or out of funds held in the NRE/FCNR/ NRO account, in the case of Purchases on a non-repatriation basis. In case Indian rupee drafts are purchased abroad or payments from FCNR or NRE accounts, an account debit certificate from the Bank issuing the draft confirming the debit and/ or foreign inward remittance certificate (FIRC) by Investor's banker shall also be enclosed.

- The Cheque / DD should be drawn in favour of "Name of the Scheme - A/c PAN" or "Name of the Scheme - A/c Investor Name" and crossed "A/c Payee only".

Returned cheque(s) are liable not to be presented again for collection and the accompanying Application Form is liable to be rejected. The Trustee reserves the right to recover from an investor any loss caused to the schemes on account of dishonor of cheques/presentation of dishonored cheques issued by the investor for purchase of Units of the schemes.

### D. Cash

In order to help enhance the reach of mutual fund products amongst small investors, who may not be tax payers and may not have PAN/ bank accounts, such as farmers, small traders/ businessmen/workers, SEBI has permitted receipt of cash transactions for fresh purchases/ additional purchases to the extent of Rs.50,000/- per investor, per financial year shall be allowed subject to:

- compliance with Prevention of Money Laundering Act, 2002 and Rules framed there under; the SEBI Circular(s) on Anti Money Laundering (AML) and other applicable Anti Money Laundering Rules, Regulations and Guidelines; and
- sufficient systems and procedures in place.

However, payment towards redemptions, dividend, etc. with respect to afore mentioned investments shall be paid only through banking channel.

The Fund/ AMC is currently in the process of setting up appropriate systems and procedures for the said purpose. Appropriate notice shall be displayed on its website viz. [www.mahindramutualfund.com](http://www.mahindramutualfund.com), as well as at the Investor Service Centres, once the facility is made available to the investors.

### E. Subscriptions through RTGS/ NEFT:

Subscription through RTGS/NEFT can be done ONLY into the account(s) maintained with such banks as specified from time to time. Please contact the nearest ISC for bank details.

The investor has to place a RTGS / NEFT request with his bank from where the funds are to be paid and submit the bank acknowledged copy of request letter with the application form and

mention on the application form the UTR (Unique Transaction Reference) Number which is generated for their request by the bank.

RTGS/NEFT request is subject to the RBI regulations and guidelines governing the same. The AMC/Fund shall not be liable for any loss arising or resulting from delay in credit of funds in the Fund/Scheme collection account.

## 6. BANK DETAILS

### A. Pay-Out Bank Account Details (For redemption only):

An investor at the time of purchase of units must provide the details of the pay-out bank account (i.e. account into which redemption proceeds are to be paid) in **Section 7** in the Application Form. The same is mandated to be provided under SEBI Regulations.

In case pay-out bank account is **different** from pay-in bank account mentioned under **Section 8** in the Application Form, the investor subscribing under a new folio is required to submit **any one** of following as a documentary proof along with the Application Form validating that **pay-out bank account** pertain to the sole / first Applicant.

- Cancelled original cheque leaf of the pay-out bank account (where the account number and first applicant name is printed on the face of the cheque). Applicants should without fail cancel the cheque and write 'Cancelled' on the face of it to prevent any possible misuse;
- Self attested copy of the bank pass book or a statement of bank account with current entries not older than 3 months having the name and address of the first applicant and account number;
- A letter from the bank on its letterhead certifying that the applicant maintains an account with the bank, the bank account information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available).

*Note: The above documents shall be submitted in Original. If copies are furnished, the same must be submitted at the Official Point of Acceptance (OPAs) of the Fund where they will be verified with the original documents to the satisfaction of the Fund. The original documents will be returned across the counter to the applicant after due verification. In case the original of any document is not produced for verification, then the copies should be attested by the bank manager with his / her full signature, name, employee code, bank seal and contact number.*

Further, in exceptional cases where Third Party Payments [as stated under **Instruction 8B** below] are accepted, the investor is required to submit any one of the documentary proofs as stated in (i), (ii) and (iii) above for the pay-out bank account. Investors are requested to note that applications for new folio creation submitted (wherein pay-out bank details is different from pay-in bank details) without any of the above mentioned documents relating to payout bank account details will be treated as invalid and liable to be rejected.

### B. Multiple Bank Account Registration:

An investor may register multiple bank accounts (currently upto 5 for Individuals / HUF and upto 10 for Non-Individuals) for receiving redemption proceeds etc. by providing necessary documents and filling up of Multiple Bank Accounts Registration form.

### C. Indian Financial System Code (IFSC)

IFSC is a 11 digit number given by some of the banks on the cheques. IFSC will help to secure transfer of redemption via the various electronic mode of transfers that are available with the banks.

## 7. INVESTMENT DETAILS

**A. Regular Plan:** This Plan is for investors who wish to route their investment through any distributor.

**B. Direct Plan:** This Plan is for investors who wish to invest directly without routing the investment through any distributor.

Investors should mention the Plan for which the subscription is made by indicating the choice in the appropriate box provided for this purpose in the application form.

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application

shall be processed under Regular Plan. The AMC shall endeavour to contact the investor/distributor and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.

Investors may note that in case of fresh/additional purchases, if the name of the Scheme on the application form/transaction slip differs with the name on the Cheque/Demand Draft/payment instrument/ transfer letter, then the AMC will allot units under the Scheme mentioned on the application form. In case of fresh/additional purchases, if the Scheme name is not mentioned on the application form/transaction slip, then the units will be allotted under the Scheme mentioned on the Cheque/Demand Draft/payment instrument/transfer letter. The Plan/Option that will be considered in such cases if not specified by the customer will be the default option of the Scheme as per the SID. However, in case additional purchase is under the same scheme as fresh purchase, then the AMC reserves the right to allot units in the option under which units were allotted at the time of fresh purchase.

## INVESTMENT THROUGH SIP/MICRO SIP

1. SIP facility is offered by the Scheme subject to following features:

- Frequency available- Monthly/ Quarterly  
SIP Transaction Dates-  
Any date\*

For SIPs being registered through Post Dated Cheque ('PDC') mode, available SIP dates will be 1st, 5th, 10th, 15th, 20th or 25th of the month under the monthly/quarterly frequency

\* If any SIP installment due date falls on a non-Business day, then the respective transactions will be processed on the next Business day. However, in case the chosen date is not available in a particular month, the SIP will be processed on the last day of that month. Eg., if selected date is 31st, SIP installment for the month of September will be processed on 30th September. However, if 30th September happens to be a Non-Business Day, the SIP will be processed on the immediate next Business Day.

- Minimum no. of installments  
Monthly: 6 installments of Rs. 500/- each and in multiples of Re 1 thereafter;  
Quarterly: 4 installments of Rs. 1500/- each and in multiples of Re 1 thereafter;
- Mode of Payment
  - Direct Debit mandate through select banks with whom AMC may have an arrangement, time to time.
  - Post-Dated Cheques (PDCs).
  - National Automated Clearing House (NACH) Facility

**Note:** Any one or more SIP transaction dates from the available dates can be selected by the Unit Holders under the Monthly and Quarterly frequencies.

### Default Options:

Default Frequency – Monthly  
Default Date – 10th

2. New Investors should mandatorily give a cheque for the first transaction.

a. First SIP Cheque should be dated current day. All subsequent installments through NACH / Auto Debit to be as per date(s) selected.

b. First SIP Cheque and subsequent SIP Installments should be of the same amount.

3. Please draw cheque in the name of the Scheme e.g. "Name of the Scheme - A/c PAN" or "Name of the Scheme - A/c Investor Name" and crossed "A/c Payee only". Also write SIP registration Form no. or folio number on the reverse of cheque accompanying SIP registration form.

4. If the SIP period is not specified by the investor then the SIP enrollment will be deemed to be for perpetuity and processed accordingly.

5. The first installment will be processed at Applicable NAV based on time stamping. In case of SIP for an



amount of Rs. 2 lakh and above, the Applicable NAV of the Scheme will be based on funds available for utilizations, as stated in KIMS/SIDs. There should be a gap of at least 30 calendar days (for SIP registered through the physical mode)/ 15 calendar days (for SIP registered through the AMC's online portal available on its website i.e. www.mahindramutualfund.com) between the first SIP installment and the second SIP installment / SIP Auto Debit "Start" date mentioned in the debit mandate form. The SIP Auto Debit shall start from the selected "Start" date mentioned by the investor, subject to completion of successful SIP Auto Debit mandate verification and registration formalities at least 10 calendar days prior to the "Start" date specified in the debit mandate form.

#### 6. SIP Top-up Facility

SIP Top-up Facility is a facility which provides flexibility to the investors to increase the amount of the SIP installment by a fixed amount or by a fixed percentage at pre-defined intervals during the tenure of the SIP. The SIP Top-up Facility offered by the Scheme is subject to the following terms and conditions:

- i. SIP Top-up Facility would be available to all existing and new SIP enrolments. Existing investors who have enrolled for SIP are also eligible to avail Top-up facility and will be required to submit the request for enrolment under this facility at least 10 calendar days prior to the SIP date.
- ii. The Top up facility shall be available for SIP Investments only through NACH Debit Mandate
- iii. This facility is being offered through two modes: (i) Top-up by Amount and (ii) Top-up by Percentage. **Default Mode – Top-up by amount.**
- iv. In case of Top-up by Amount, the top-up installment amount shall be minimum Rs 100 and in multiples of Rs 100 thereafter, except in case of Mahindra Mutual Fund Kar Bachat Yojana, an ELSS scheme, where top-up installment amount will be minimum Rs 500 and in multiples of Rs 500 thereafter.
- v. In case of Top-up by Percentage, the percentage of active/new SIP installment shall be a minimum of 10% and in multiples of 1% thereafter of the previous SIP. The SIP installment amount will be rounded off to the nearest next multiple of Rs 10. Percentage Top-up can be done at annual frequency only. This feature shall not be offered in MMF KBY.
- vi. Investors will be able to choose from two frequencies for SIP Top-Up: Half Yearly and Yearly. **Default Top-up frequency – Yearly.**
- vii. Investors who have enrolled for SIP with Monthly Frequency will be able to choose from two frequencies for Top-Up: Half Yearly and Yearly. In case the investor has chosen half-yearly frequency, the SIP amount will increase after every 6 SIP monthly cycle dates by the amount indicated and in case if the investor has chosen Yearly frequency, the SIP amount will increase after every 12 SIP monthly cycle dates by the amount / percentage, as indicated.
- viii. Investors who have enrolled for SIP with Quarterly Frequency will be able to choose only "Yearly" frequency for Top-Up and the SIP amount will increase after every 4 SIP quarterly cycle dates by the amount / percentage, as indicated.
- ix. If the Investor does not specify either the Top-up amount/percentage or specifies both, the SIP application will be processed by default with the minimum Top –up installment amount, as applicable.
- x. In case the SIP installment amount(s) (including Top-ups applied at periodic intervals) exceeds the maximum amount mentioned by the Investor in the NACH debit mandate, the said SIP Top-up request will stand rejected and the SIP will continue to be processed with the last topped up SIP instalment amount.
- xi. The Top-up details cannot be modified once enrolled. In order to make any changes, the

Investor must cancel the existing SIP and enroll for a fresh SIP with revised Top up details.

- xii. All other terms & conditions applicable for regular SIP Facility will also be applicable to SIP Top-up Facility.
  - xiii. SIP Top-up will be allowed in case of Micro Investments subject to the condition that total investments including SIP Top-up by the investor does not exceed 50,000/- in a rolling 12 months period or in a financial year i.e. April to March i.e. the limit on Micro Investments.
7. In case any cheque submitted by the investor for SIP installment or any payment instruction for SIP installment is dishonoured by the Bankers for the reason of account of investor is closed, the AMC would discontinue the SIP immediately.
  8. The SIP enrollment will be discontinued if:
    - a. 3 consecutive SIP installments in case of Monthly & Quarterly frequency are not honoured.
    - b. the Bank Account (for Standing Instruction) is closed and request for change in bank account (for Standing Instruction) is not submitted at least 30 calendar days before the next SIP Auto Debit installment due date.
  9. SIP registered for more than one date or all dates of the month under the Monthly / Quarterly frequency, will be considered as separate SIP instruction for the purpose of fulfilling the "Minimum no. of installments" criteria.
  10. The Load structure prevailing at the time of submission of the SIP application (whether fresh or extension) will apply for all the Installments indicated in such application.
  11. The SIP mandate may be discontinued by a Unit holder by giving a written notice of 30 calendar days to any of the Official Point(s) of Acceptance.
  12. The facility will be automatically terminated upon receipt of intimation of death of the Unit holder.
  13. The investors can also subscribe Units through SIP in Demat (electronic) mode for the Scheme. However the Units will be allotted based on applicable NAV of the Scheme and will be credited to investor's Demat (Beneficiary) Account on weekly basis on realization of funds, e.g. Units will be credited to investor's Demat (Beneficiary) account every Monday (or next business day, if Monday is a non-business day) for realization status received in last week from Monday to Friday.
 

**Note:** This facility is not available in case of units offered under the Dividend Option(s) of less than monthly frequency
  14. Existing investors can avail SIP facility by submitting only SIP Registration cum mandate form for NACH / Auto Debit.
  15. Investors will not hold Mahindra Mutual Fund / Mahindra Asset Management Company Private Limited, it's Registrar and other service providers responsible, if the transaction is delayed or not affected or the investor's bank account is debited in advance or after the specific SIP date.
  16. The first cheque should be drawn on the same bank account which is to be registered for Debit. Alternatively, the cheque may be drawn on any bank, but provide a photocopy of the cheque of the bank / branch for which Debit is registered.
  17. Mahindra Mutual Fund / Mahindra Asset Management Company Private Limited, it's Registrar and other service providers shall not be responsible and liable for any damages/ compensation for any loss, damage etc., incurred by the investor. The investor assumes the entire risk of using this facility and takes full responsibility.

#### SIP through post-dated cheques

The date of the first cheque shall be the same as the date of the application while the remaining cheques shall be postdated cheques which shall be dated uniformly. Investors can invest in SIP by providing post-dated cheques to Official Point(s) of Acceptance. All SIP cheques should be of the same amount and same SIP transaction date opted. Cheques should be drawn in favour of the Scheme and "A/c Payee only". A letter will be forwarded to the Investor on successful registration of SIP. The Post Dated cheques will be presented on the dates mentioned on the cheque and subject to realization of the cheque.

## 8. THIRD PARTY PAYMENTS

- A. The AMC / Fund shall not accept applications for subscriptions of units accompanied with Third Party Payments except in cases as enumerated in para 8B below.

**"Third Party Payment"** means payment made through an instrument issued from a bank account other than that of the first named applicant/ investor mentioned in the Application Form. In case of payment instruments issued from a joint bank account, the first named applicant/ investor must be one of the joint holders of the bank account from which the payment instrument is issued to consider the payment as a non- Third Party Payment.

- B. As referred to in para 8A above, following are the exceptional cases where third party payments will be accepted subject to submission of requisite documentation/declarations.

- (i) Payment by Parents/Grand- Parents/Related Persons\* on behalf of a minor in consideration of natural love and affection or as gift for a value not exceeding Rs. 50,000/- for each regular Purchase or per SIP installment. However, this restriction of Rs. 50,000/- will not be applicable for payment made by a Guardian whose name is registered in the records of Mutual Fund in that folio (i.e. father, mother or court appointed Legal Guardian).

\*Related Person' means any person investing on behalf of a minor in consideration of natural love and affection or as a gift.

- (ii) Payment by an Employer on behalf of employees under Systematic Investment Plans (SIP) or lump sum / one-time subscription, through Payroll deductions or deductions out of expense reimbursements.

- (iii) Custodian on behalf of an FII or a Client.

- (iv) Payment by the AMC to an empanelled Distributor on account of commission/ incentive etc. in the form of the Mutual Fund units of the schemes managed by the AMC through SIP or lump sum/ one-time subscription.

- (v) Payment by a Corporate to its Agent/ Distributor/ Dealer (similar arrangement with Principal agent relationship), on account of commission or incentive payable for sale of its goods/services, in the form of the Mutual Fund Units through SIP or lump sum / onetime subscription.

- C. For investments through third party payments, Investors must accompany the 'Third Party Payment Declaration Form' (available at any of our ISCs or on our website www.mahindramutualfund.com) along with the Application Form for subscription of units.

## 9. E-MAIL COMMUNICATION

If the investor has provided an email address, the same will be registered in our records and will be treated as your consent to receive, Allotment confirmations, Consolidated Account Statement/Account Statement, annual report/abridged summary and any statutory / other information as permitted via electronic mode / email. These documents shall be sent physically in case the Unit holder opts/request for the same.

Should the Unit holder experience any difficulty in accessing the electronically delivered documents, the Unit holder shall promptly intimate the Mutual Fund about the same to enable the Mutual Fund to make the delivery through alternate means. It is deemed that the Unit holder is aware of all security risks including possible third party interception of the documents and contents of the documents becoming known to third parties.

The AMC/Trustee reserve the right to send any communication in physical mode.

## 10. MODE OF PAYMENT OF REDEMPTION PROCEEDS - VIA DIRECT CREDIT / RTGS / NEFT

- A. **Real Time Gross Settlement (RTGS)/ National Electronic Funds Transfer (NEFT)**

The AMC provides the facility of 'Real Time Gross Settlement (RTGS)' and 'National Electronic Funds Transfer (NEFT)' offered by Reserve Bank of India (RBI), which aims to provide credit of redemption and dividend payouts (if any) directly into the bank account of the Unit holder maintained with the banks



(participating in the RTGS/ NEFT System).

NEFT is electronic fund transfer modes that operate on a deferred net settlement (DNS) basis which settles transactions in batches. Contrary to this, in RTGS, transactions are processed continuously throughout the RTGS business hours. The minimum amount to be remitted through RTGS is Rs. 2 lakhs. There is no upper ceiling for RTGS transactions. No minimum or maximum stipulation has been fixed for NEFT transactions.

Unit holders can check the list of banks participating in the RTGS / NEFT System from the RBI website i.e. www.rbi.org.in or contact any of our Investor Service Centres. However, in the event of the name of Unit holder's bank not appearing in the 'List of Banks participating in RTGS/ NEFT updated on RBI website www.rbi.org.in, from time to time, the instructions of the Unit holder for remittance of redemption/ dividend (if any) proceeds via RTGS / NEFT System will be discontinued by Fund/ AMC without prior notice to the Unit holder and the payouts of redemption/ dividend (if any) proceeds shall be effected by sending the Unit holder(s) a cheque / demand draft.

For more details on RTGS / NEFT or for frequently asked questions (FAQs) on RTGS / NEFT, Unit holders are advised to visit the RBI website www.rbi.org.in/ Fund website www.mahindramutualfund.com.

#### B. Payment to NRI Investors:

Payment to NRI / FII Unit holders will be subject to the relevant laws / guidelines of the RBI as are applicable from time to time (also subject to deduction of tax at source as applicable).

##### In the case of NRIs:

- i. Credited to the NRI investor's NRO account, where the payment for the purchase of the Units redeemed was made out of funds held in NRO account; or
- ii. Remitted abroad or at the NRI investor's option, credited to his NRE / FCNR / NRO account, where the Units were purchased on repatriation basis and the payment for the purchase of Units redeemed was made by inward remittance through normal banking channels or out of funds held in NRE / FCNR account.

In the case of FIIs, the designated branch of the authorized dealer may allow remittance of net sale / maturity proceeds (after payment of taxes) or credit the amount to the Foreign Currency account or Non-resident Rupee account of the FII maintained in accordance with the approval granted to it by the RBI.

The Fund will not be liable for any delays or for any loss on account of any exchange fluctuations, while converting the rupee amount in foreign exchange in the case of transactions with NRIs / FIIs. The Fund may make other arrangements for effecting payment of redemption proceeds in future.

Unit holders are advised to opt for the NEFT / RTGS, as it helps in avoiding loss of redemption warrant in transit or fraudulent encashment. Please update your IFSC and MICR Code in order to get payouts via electronic mode in to your bank account.

The AMC / Fund shall not be held liable for any losses/ claims, etc. arising on account of processing the direct credit or credit via RTGS/ NEFT of redemption proceeds on the basis of Bank Account details as provided by the Unit holder in the Application Form.

However, if the Unit holders are not keen on availing of any of the said facilities and prefer receiving cheques/ demand drafts, Unit holders shall intimate the AMC/Registrar in writing indicating their preference. The AMC/Fund would then ensure that the payouts are effected by sending the Unit holders a cheque / demand draft. In case of unforeseen circumstances, the AMC/Fund reserves the right to issue a cheque / demand draft.

Any charges levied by the investor's bank for receiving payment through electronic mode / outstation cheques / demand drafts will be borne by the investor. The Mutual Fund / AMC will not accept any request for refund of such bank charges.

**Please ensure to furnish the Bank Account details under Section 7.**

#### C. Mode of Payment for Unit holders holding Units in Demat form

Investors will receive their redemption proceeds directly into their bank accounts linked to the demat accounts.

#### 11. SMS Alerts

This facility enables the Unit holder to receive SMS confirmations for purchase, redemption or switch, dividend declaration details and other alerts.

#### 12. UNIT HOLDING OPTION

Applicants under the Scheme will have an option to hold the Units either in physical form (i.e. account statement) or in dematerialized form.

Investors desiring to get allotment of units in demat form must have a beneficiary account with a Depository Participant (DP) of the Depositories i.e. National Securities Depositories Limited (NSDL) / Central Depository Services Limited (CDSL).

If PAN is not mentioned by applicants, the application is liable to be rejected. Investors may attach a copy of the Client Master Form/ DP statement showing active demat account details for verification. Names, mode of holding, PAN details, etc. of the Investor will be verified against the Depository data. The units will be credited to the beneficiary (demat) account only after successful verification with the depository records and realization of payment. In case the demat details mentioned in the application are incomplete/incorrect or do not match with the depository data, the application shall be treated as invalid for processing under demat mode and therefore may be considered for processing in non-demat form i.e. in physical mode if the application is otherwise valid.

For units held in demat mode, details such as address for correspondence, pay-out bank details, nomination etc. will be applicable as available in the depositories' records. For effecting any subsequent changes to such information, Investors should approach their DP. Holding/ transacting of units held in demat form shall be in accordance with the procedures/ requirements laid down by the Depositories, viz. NSDL / CDSL in accordance with the provisions under the Depositories Act, 1996 and the Regulations thereunder.

#### 13. SIGNATURE(S)

Signature(s) should be in English or in any Indian Language.

In case of an application through constituted Attorney, the Power of Attorney should be signed by the investor and the constituted Attorney. The Application Form should be signed in such cases by such constituted Attorney.

#### 14. NOMINATION

Investors should opt for the nomination facility to avoid hassles and inconveniences in case of unforeseen events in future. Through this facility the AMC is not in any way attempting to grant any rights other than those granted by law to the nominee(s). A nomination in respect of the Units does not create an interest in the property after the death of the Unit holder. The nominee(s) shall receive the Units only as an agent and trustee for the legal heirs or legatees of the deceased Unit holder as the case may be.

Minor(s) can be nominated and in such cases, the name, address and signature of the parent/ legal guardian representing such minor nominee(s) shall be provided by the Unit holder.

Only the following categories of Indian Residents can be nominated: (a) individuals (b) minors through parent/ legal guardian (c) religious and charitable trusts and (d) Central Government, State Government, a local authority or any person designated by virtue of his office.

The Nominee shall not be a trust other than a religious or charitable trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family or a Power of Attorney holder.

A non-resident Indian can be a Nominee subject to the exchange controls in force from time to time.

The terms and conditions for registration of nominee(s) are as under-

- i. Nomination by a Unit holder shall be applicable for all the investments in all schemes held in a particular folio.
- ii. In case a folio has joint holders, all joint holders should sign the request for nomination/ cancellation of nomination, even if the mode of holding is either or survivor.
- iii. Every new nomination for a folio will overwrite the existing nomination. Nomination will be subject to

the provisions of the respective Scheme Information Document.

- iv. Nomination shall not be allowed in a folio held on behalf of a minor Unit holder.
- v. Nomination shall be mandatory for all new singly held folios of individual investors. Investors who do not wish to nominate are required to sign a declaration separately, confirming their non-intention to nominate. In case nomination/non-intention to nominate is not provided by sole holder, the application is liable to be rejected.
- vi. Nomination can be made for maximum number of three nominees. In case of multiple nominees, the percentage of allocation/share in whole numbers and without decimals in favour of each of the nominees should be indicated against the name of the nominees. Such allocation/ share should total to 100 percent. In the event of the Unit holder(s) fail to indicate the percentage of allocation/share for each of the nominees, the Fund/ AMC, by invoking default option shall settle the claim equally amongst all the nominees.
- vii. In case of multiple nominees, on the death of one or more nominee, the transmission of units shall be made in favour of the remaining nominee(s).
- viii. Cancellation of nomination can be made only by those Unit holder(s) who hold Units on their own behalf either singly or jointly and who made the original nomination. On cancellation of nomination, the nomination shall stand rescinded and the Fund/ AMC shall not be under any obligation to transmit the Units in favour of the nominee(s).
- ix. In case of investors opting to hold the Units in demat form, the nomination details provided by the investor to the depository participant will be applicable.
- x. Transmission of units in favour of Nominee(s) shall be valid discharge by the AMC against the legal heirs.

#### 15. PERMANENT ACCOUNT NUMBER

SEBI has made it mandatory for all applicants (in the case of application in joint names, each of the applicants) to mention the permanent account number (PAN) irrespective of the amount of investment (except as given below). Where the applicant is a minor, and does not possess his / her own PAN, he / she shall quote the PAN of his/her natural parent/legal guardian, as the case may be. However, PAN is not mandatory in the case of Central Government, State Government entities and the officials appointed by the courts e.g. Official liquidator, Court receiver etc (under the category of Government) for transacting in the securities market. Also, investors residing in the state of Sikkim are exempt from the mandatory requirement of PAN, subject to the AMC verifying the veracity of the claim of the investors that they are residents of Sikkim, by collecting sufficient documentary evidence. PAN card copy is not required separately if KYC acknowledgement letter is made available. The Fund reserves the right to ascertain the status of such entities with adequate supporting documents. Applications not complying with the above requirement may not be accepted/processed.

For further details, please refer Section 'Permanent Account Number' under Statement of Additional Information available on our website www.mahindramutualfund.com

##### PAN Exempt Investments

SEBI vide its circular dated July 24, 2012 has clarified that investments in mutual funds schemes (including investments in SIPs) of upto Rs. 50,000 per investor per year across all schemes of the Fund shall be exempt from the requirement of PAN. Accordingly, individuals (including Joint Holders who are individuals, NRIs but not PIOs, Minors) and Sole proprietary firms who do not possess a PAN ("Eligible Investors")\* are exempt from submission of PAN for investments upto Rs.50,000/- in a rolling 12 month period or in a financial year i.e. April to March. However, Eligible Investors are required to undergo Know Your Customer (KYC) procedure with any of the SEBI registered KYC Registration Authorities (KRA). Eligible Investors must quote PAN Exempt KYC Reference Number (PEKRN) issued by the KRA under the KYC acknowledgement letter in the Application Form and submit a copy thereof along with the Application Form. In case the applicant is a minor, PAN /PEKRN details of the Guardian shall be submitted, as applicable. Eligible Investors (i.e. the First Holder) must not possess a PAN at the time of submission of Application Form.

Eligible investors must hold only one PEKRN issued by any one of the KRAs. If an application for investment together within investments made in a rolling 12 month period or in a financial year exceeds Rs.50,000/-, such an application will be rejected.

Fresh / Additional Purchase and Systematic Investment Plans will be covered in the limit of Rs.50,000/-. Investors may switch their investments to other Schemes. However, if the amount per switch transaction is Rs.50,000/- or more, in accordance with the extant Income Tax rules, investors will be required to furnish a copy of PAN to the Fund.

The detailed procedures / requirements for accepting applications shall be as specified by the AMC / Trustee from time to time and their decision in this behalf will be final and binding.

\*HUFs and other categories are not eligible for such investments.

#### 16. PREVENTION OF MONEY LAUNDERING

SEBI vide its circular reference number ISD/CIR/RR/AML/1/06 dated January 18, 2006 and other circulars issued from time to time, mandated that all intermediaries including mutual funds should formulate and implement a proper policy framework as per the guidelines on anti money laundering measures and also to adopt a Know Your Customer (KYC) policy.

The Investor(s) should ensure that the amount invested in the Scheme is through legitimate sources only and does not involve and is not designated for the purpose of any contravention or evasion of the provisions of the Income Tax Act, Prevention of Money Laundering Act (PMLA), Prevention of Corruption Act and/ or any other applicable law in force and also any laws enacted by the Government of India from time to time or any rules, regulations, notifications or directions issued thereunder.

To ensure appropriate identification of the Investor(s) and

with a view to monitor transactions for the prevention of money laundering, the Fund / AMC reserves the right to seek information, record investor's telephonic calls and or obtain and retain documentation for establishing the identity of the Investor(s), their beneficial ownership, proof of residence, source of funds, etc. It may re-verify identity and obtain any incomplete or additional information for this purpose.

The Fund, AMC, Mahindra Trustee Company Private Limited ("Trustee") and their Directors, employees and agents shall not be liable in any manner for any claims arising whatsoever on account of freezing the folios/rejection of any application / allotment of Units or mandatory redemption of Units due to non compliance with the provisions of PMLA, SEBI/AMFI circular(s) and KYC policy and / or where the AMC believes that transaction is suspicious in nature within the purview of the PMLA and SEBI/AMFI circular(s) and reporting the same to FIU-IND.

#### 17. KNOW YOUR CUSTOMER (KYC) COMPLIANCE

##### Units held in account statement (Non-Demat) form

It is mandatory for each of the Investors (guardian in case of minor) to (i) attach proof of KYC Compliance viz. KYC Acknowledgement Letter\* (\*for those investors who have completed KYC formalities through SEBI registered KYC registration authorities); OR (ii) provide KYC Identification Number (KIN) issued by the Central KYC Registry (CKYCR), for all purchases/ switches/ registrations for Systematic Investment Plan (SIP)/ Systematic Transfer Plan (STP)/Flex STP/ Dividend Transfer Plan (DTP). Applicants intending to apply for units through a Power of Attorney (PoA) must ensure that the issuer of the PoA and the holder of the PoA must attach proof of KYC Compliance / provide KIN at the time of investment.

As and when any investor wishes to invest on the basis of KIN, the AMC or its Registrar will use the KIN provided by the investor for downloading KYC information from

CKYCR system and update their records. Further, if the PAN has not been updated in CKYCR system, the AMC will ask the investor to provide a self certified copy of the investor's PAN card and update/upload the same in CKYCR system. In the absence of PAN, the investor's subscription is liable for rejection or the limit of investment may be restricted upto Rs 50,000 in a rolling period of 12 months as decided by AMFI/SEBI or at the discretion of the AMC in due course of time.

Any new investor wishing to invest in the scheme(s) of Mahindra Mutual Fund is requested to use the "CKYC & KRA KYC Form" to complete the KYC formalities and submit the same at any of our investor service centres. The "CKYC and KRA KYC Application Form" is available on our website www.mahindramutualfund.com.

Post completion of the KYC formalities using the above referred KYC form, the investor will be allotted a unique 14 digit KIN by CKYCR, which can be used by the investor at the time of making any future investments. However, the Mutual Fund reserves the right to carry out additional KYC / ask any additional information/ documents from the investor to meet the requirements of its KYC Policy.

##### Units held in electronic (demat) form

For units held in demat form, the KYC performed by the Depository Participant of the applicants will be considered as KYC verification done by the Trustee / AMC. In the event of non compliance of KYC requirements, the Trustee/AMC reserves the right to freeze the folio of the investor(s) and effect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to payment of exit load, if any. For further details, please refer Section 'Know Your Customer (KYC) Compliance' under.

Statement of Additional Information available on our website www.mahindramutualfund.com.

#### 18. ULTIMATE BENEFICIAL OWNER(S) (UBO(S))

Pursuant to SEBI master circular vide ref. No.CIR/ISD/AML/3/2010 dated December 31, 2010 on Anti Money Laundering Standards and Guidelines on identification of Beneficial Ownership issued by SEBI vide its circular ref. No.CIR/MIRSD/2/2013 dated January 24, 2013, investors (other than Individuals) are required to provide details of Ultimate Beneficial Owner(s) ("UBO(s)") and submit proof of

identity (viz. PAN with photograph or any other acceptable proof of identity prescribed in common KYC form) of UBO(s). Non-individual applicants/investors are mandated to provide the details on UBO(s) by filling up the declaration form for 'Ultimate Beneficial Ownership'. Providing information about beneficial ownership will be applicable to the subscriptions received from all categories of investors except Individuals and

a Company listed on a stock exchange or is a majority owned subsidiary of such a Company. In case of any change in the beneficial ownership, the investor should immediately intimate AMC / its Registrar / KRA, as may be applicable, about such changes. Please contact the nearest Investor Service Centre (ISC) of Mahindra Mutual Fund or log on to our website www.mahindramutualfund.com for the Declaration Form.

#### 19. Additional FATCA & CRS Terms & Conditions

**(Note: The Guidance Note/notification issued by the CBDT shall prevail in respect to interpretation of the terms specified in the form)**

Details under FATCA& CRS: The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income- tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our unit holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies.

Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days.

Please note that you may receive more than one request for information if you have multiple relationships with Mahindra AMC or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

##### FATCA & CRS Instructions

If you have any questions about your tax residency, please contact your tax advisor. If you are a US citizen or resident or greencard holder, please include United States in the foreign country information field along with your US Tax Identification Number.

It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form.

In case customer has the following Indicia pertaining to a foreign country and yet declares self to be non-tax resident in the respective country, customer to provide relevant Curing Documents as mentioned below:

| FATCA & CRS Indicia observed (ticked)  | Documentation required for Cure of FATCA/ CRS indicia  |
|--|--|
| U.S. place of birth  | 1. Self-certification that the account holder is neither a citizen of United States of America nor its resident for tax purposes;<br>2. Non-US passport or any non-US government issued document evidencing nationality or citizenship (refer list below); AND<br>3. Any one of the following documents: (1) Certified Copy of "Certificate of Loss of Nationality" OR (2) Reasonable explanation of why the customer does not have such a certificate despite renouncing US citizenship; OR (3) Reason the customer did not obtain U.S. citizenship at birth  |
| Residence/ mailing address in a country other than India<br>Telephone number in a country other than India | (1) Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; AND (2) Documentary evidence (refer list below)<br><b>If no Indian telephone number is provided</b><br>(1) Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; AND (2) Documentary evidence (refer list below)<br><b>If Indian telephone number is provided along with a foreign country telephone number</b><br>(1) Self-certification that the account holder is neither a citizen of United States of America nor a tax resident for tax purposes of any country other than India; OR (2) Documentary evidence (refer list below) |

List of acceptable documentary evidence needed to establish the residence(s) for tax purposes:

(a) Certificate of residence issued by an authorized government body\*, (b) Valid identification issued by an authorized government body\* (e.g. Passport, National Identity card, etc.)

\* Government or agency thereof or a municipality of the country or territory in which the payee claims to be a resident.

**Certificate from Company Secretary/any other competent authority of the Organization**

To

Mahindra Mutual Fund  
1st Floor, Sadhana House,  
570 P B Marg, Worli  
Mumbai 400018

Name of the  
Non Individual

PAN

I/We, \_\_\_\_\_, Company Secretary / Competent Authority (to issue this certification on behalf of the organization) hereby confirm that enclosed list of personnel covers all authorized signatories (associated with MF investments and allied activities) on behalf of our organization. These signatories have consented in accordance with Aadhaar Act, 2016 and regulations made thereunder, for (i) collecting, storing and usage (ii) validating/authenticating and (ii) updating their Aadhaar number(s) in accordance with the Aadhaar Act, 2016 (and regulations made thereunder) and PMLA. Consent is also provided by them for sharing/disclosing of their Aadhaar number(s) including demographic information with all SEBI registered Mutual Funds/AMCs and their Registrar and Transfer Agent (RTA) for the purpose of updating the same in the corresponding non-individuals folios.

This information is provided to comply with the PMLA requirements including sharing of information with regulatory/statutory authorities and should not be used for any other purpose unless it is required under any law / regulatory purpose. We hereby confirm that given information is true, reliable and also assure you to share the changes / modifications from time to time, if any through appropriate means to Mahindra Mutual Fund and /or its Registrar and Transfer Agent for updates and onward sharing.

Regards

For \_\_\_\_\_  
(Name of the Non-Individual)

&lt;Company Secretary / Competent Authority (Name &amp; Sign with stamp/seal)&gt;

Enclosed: List of Authorized Signatories





## Details of FATCA-CRS Information For Non-Individuals/ Legal entity

Name of the Entity

Type of address given at KRA (✓)  Residential or Business  Residential  Business  Registered Office

PAN

Date of Incorporation

City of Incorporation

Country of Incorporation

Entity Constitution Type (✓)  Partnership Firm  HUF  Private Limited Company  Public Limited Company  Society  AOP/BOI  Trust  Liquidator  
 Limited Liability Partnership  Artificial Juridical Person  Others\_\_\_\_\_

Please (✓) the applicable tax resident declaration -  
 Is "Entity" a tax resident of any country other than India? (✓)  Yes  No  
 (If yes, please provide country/countries in which the entity is a resident for tax purposes and the associated Tax ID number below.)

| Country | Tax Identification Number <sup>%</sup> (TIN) | Identification Type<br>(TIN or Others, please specify) |
|---------|--|--|
|         |  |  |
|         |  |  |
|         |  |  |

<sup>%</sup> In case Tax Identification Number is not available, kindly provide its functional equivalent<sup>§</sup>.  
 In case TIN or its functional equivalent is not available, please provide Company Identification number or Global Entity Identification Number or GIIN, etc.

In case the Entity's Country of Incorporation / Tax residence is U.S. but Entity is not a Specified U.S. Person, mention Entity's exemption code here

Please refer to para 3(vii) Exemption code for U.S. persons under Part D of FATCA Instructions & Definitions.

**FATCA & CRS Declaration (Please consult your professional tax advisor for further guidance on FATCA & CRS classification)**

**PART A** (to be filled by Financial Institutions or Direct Reporting NFEs)

We are a (✓),  Financial institution<sup>3</sup>  OR  Direct reporting NFE<sup>4</sup> (Please tick as appropriate)

GIIN not available (please (✓) as applicable)  
 If the entity is a financial institution,  Applied for  Not required to apply for - please specify 2 digits sub-category<sup>10</sup>  Not obtained - Non-participating FI   (Refer 1 A of Part D)

Global Intermediary Identification Number (GIIN)

**Note:** If you do not have a GIIN but you are sponsored by another entity, please provide your sponsor's GIIN above and indicate your sponsor's name below  
 Name of sponsoring entity

**PART B** (please fill any one as appropriate "to be filled by NFEs other than Direct Reporting NFEs")

|   |   |  |
|---|---|--|
| 1 | Is the Entity a publicly traded company (that is, a company whose shares are regularly traded on an established securities market) No <input type="checkbox"/>            | <b>Yes (✓)</b> <input type="checkbox"/> (If yes, please specify any one stock exchange on which the stock is regularly traded)<br>Name of stock exchange <input type="text"/>  |
| 2 | Is the Entity a related entity of a publicly traded company (a company whose shares are regularly traded on an established securities market) No <input type="checkbox"/> | <b>Yes (✓)</b> <input type="checkbox"/> (If yes, please specify name of the listed company and one stock exchange on which the stock is regularly traded)<br>Name of listed company <input type="text"/><br>Nature of relation (✓) : <input type="checkbox"/> Subsidiary of the Listed Company or <input type="checkbox"/> Controlled by a Listed Company<br>Name of stock exchange <input type="text"/> |
| 3 | Is the Entity an active <sup>1</sup> non-financial Entity (NFE) No <input type="checkbox"/>   | <b>Yes (✓)</b> <input type="checkbox"/> (If yes, please fill UBO declaration in the next section.)<br>Nature of Business <input type="text"/><br>Please specify the sub-category of Active NFE <input type="text"/> <input type="text"/> Mention code - refer 2 (c) of Part D  |
| 4 | Is the Entity a passive <sup>2</sup> NFE No <input type="checkbox"/>  | <b>Yes (✓)</b> <input type="checkbox"/> (If yes, please fill UBO declaration in the next section.)<br>Nature of Business <input type="text"/>  |

1 Refer 2 of Part D | 2 Refer 3(ii) of Part D | 3 Refer 1(i) of Part D | 4 Refer 3(vi) of Part D |

Please provide below additional details for each of Controlling person. (Please attach additional sheets if necessary)

**UBO Declaration**

Category (✓)  Unlisted Company  Partnership Firm  Limited Liability Partnership Company  Unincorporated association / body of individuals  
 Religious Trust  Private Trust  Public Charitable Trust  Others\_\_\_\_\_

Please list below the details of controlling person(s), confirming ALL countries of tax residency / permanent residency / citizenship and ALL Tax Identification Numbers for EACH controlling person(s)  
 (Please attach additional sheets, if necessary)

Owner-documented FFI's should provide FFI Owner Reporting Statement and Auditor's Letter with required details as mentioned in Form W8 BEN E (Refer 3(vi) of Part C)

| Details                               | UBO 1                                | UBO 2                                | UBO 3                                |
|---------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
| Name of UBO                           |                                      |                                      |                                      |
| UBO Code Refer 3 (iv) (A)             |                                      |                                      |                                      |
| Country of Tax Residency <sup>#</sup> |                                      |                                      |                                      |
| PAN <sup>^</sup>                      |                                      |                                      |                                      |
| Address                               | Address, Zip, State, Country         | Address, Zip, State, Country         | Address, Zip, State, Country         |
| Address Type                          | Residence/Business/Registered office | Residence/Business/Registered office | Residence/Business/Registered office |

| Details                                | UBO 1                             | UBO 2                             | UBO 3                             |
|--|-----------------------------------|-----------------------------------|-----------------------------------|
| Tax ID <sup>®</sup>                    |                                   |                                   |                                   |
| Tax ID Type                            |                                   |                                   |                                   |
| City of Birth                          |                                   |                                   |                                   |
| Country of Birth                       |                                   |                                   |                                   |
| Occupation Type                        | Service/Business/Others           | Service/Business/Others           | Service/Business/Others           |
| Nationality                            |                                   |                                   |                                   |
| Father's Name                          | Mandatory if PAN is not available | Mandatory if PAN is not available | Mandatory if PAN is not available |
| Gender                                 | Male/Female /Others               | Male/Female /Others               | Male/Female /Others               |
| Date of Birth                          |                                   |                                   |                                   |
| Percentage of Holding (%) <sup>*</sup> |                                   |                                   |                                   |

@ In case Tax Identification Number is not available, kindly provide its functional equivalent.<sup>5</sup>

Country of Tax Residency is mandatory for all and if the controlling person is a US citizen or green card holder, please mention U.S.A

^ If UBO is KYC compliant, KYC proof to be enclosed. Else PAN or any other valid identity proof must be attached (Pan, Aadhar, Passport, Election ID, Govi. ID, Driving Licence, NREGA Job Card, Others).  
Position/Designation like Director/Settlor of Trust/Protector of Trust to be specified wherever applicable.

\* Attach valid documentary proof like shareholding pattern, self attested by authorised signatory/company secretary.

# Additional details to be filled by controlling persons with tax residency / permanent residency / citizenship / Green Card in any country other than India

**FATCA - CRS Terms and Conditions**

The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income-tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities/ appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days.

If any controlling person of the entity is a US citizen or resident or green card holder, please include United States in the foreign country information field along with the US Tax Identification Number.

<sup>5</sup> It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form.

**Part C: Certification**

I/We have understood the information requirements of this Form (read along with the FATCA & CRS Instructions) and hereby confirm that the information provided by me/us on this Form is true, correct and complete. I/We also confirm that I/We have read and understood the FATCA & CRS Terms and Conditions below and hereby accept the same.

Name

Designation

Signature  Signature  Signature

Date           Place

**PART D (FATCA Instructions & Definitions)**

(Note: The Guidance Note/notification issued by the CBDT shall prevail in respect to interpretation of the terms specified in the form)

- 1 (i) Financial Institution (FI) - The term FI means any financial institution that is a Depository Institution, Custodial Institution, Investment Entity or Specified Insurance company, as defined.
  - (ii) Depository institution: is an entity that accepts deposits in the ordinary course of banking or similar business.
  - (iii) Custodial institution is an entity that holds as a substantial portion of its business, holds financial assets for the account of others and where its income attributable to holding financial assets and related financial services equals or exceeds 20 percent of the entity's gross income during the shorter of-
    - (i) The three financial years preceding the year in which determination is made; or (ii) The period during which the entity has been in existence, whichever is less.
  - (iv) Investment entity is any entity:
    - (a) That primarily conducts a business or operates for or on behalf of a customer for any of the following activities or operations for or on behalf of a customer
      - (i) Trading in money market instruments (cheques, bills, certificates of deposit, derivatives, etc.); foreign exchange; exchange, interest rate and index instruments; transferable securities; or commodity futures trading; or Individual and collective portfolio management; or
      - (ii) Investing, administering or managing funds, money or financial asset or money on behalf of other persons; **OR**
    - (b) The gross income of which is primarily attributable to investing, reinvesting, or trading in financial assets, if the entity is managed by another entity that is a depository institution, a custodial institution, a specified insurance company, or an investment entity described above. An entity is treated as primarily conducting as a business one or more of the 3 activities described above, or an entity's gross income is primarily attributable to investing, reinvesting, or trading in financial assets of the entity's gross income attributable to the relevant activities equals or exceeds 50 percent of the entity's gross income during the shorter of:
      - (i) The three-year period ending on 31 March of the year preceding the year in which the determination is made; or
      - (ii) The period during which the entity has been in existence.
- The term "Investment Entity" does not include an entity that is an active non-financial entity as per codes 04, 05, 06 and 07 - refer point 2c.
- (v) Specified Insurance Company: Entity that is an insurance company (or the holding company of an insurance company) that issues, or is obligated to make payments with respect to, a Cash Value Insurance Contract or an Annuity Contract.
  - (vi) FI not required to apply for GIIN: Refer Rule 114F(5) of Income Tax Rules, 1962 for the conditions to be satisfied as "non-reporting financial institution" as per guidance issued by CBDT in this regard.

**A. Reasons why FI not required to apply for GIIN:**

| Code | Sub-category  |
|------|---|
| 01   | Governmental Entity, International Organization or Central Bank   |
| 02   | Treaty Qualified Retirement Fund; a Broad Participation Retirement Fund; a Narrow Participation Retirement Fund; or a Pension Fund of a Governmental Entity, International Organization or Central Bank |
| 03   | Non-public fund of the armed forces, an employees' state insurance fund, a gratuity fund or a provident fund  |
| 04   | Entity is an Indian FI solely because it is an investment entity  |
| 05   | Qualified credit card issuer  |
| 06   | Investment Advisors, Investment Managers & Executing Brokers  |
| 07   | Exempt collective investment vehicle  |
| 08   | Trust   |
| 09   | Non-registering local banks   |
| 10   | FFI with only Low-Value Accounts  |
| 11   | Sponsored investment entity and controlled foreign corporation  |
| 12   | Sponsored, Closely Held Investment Vehicle  |

**2. Active Non-financial entity (NFE):** (any one of the following): Refer Explanation (A) to 114F(6) of Income Tax Rules, 1962 for details.

| Code | Sub-category  |
|------|---|
| 01   | Less than 50 percent of the NFE's gross income for the preceding financial year is passive income and less than 50 percent of the assets held by the NFE during the preceding financial year are assets that produce or are held for the production of passive income;  |
| 02   | The stock of the entity is regularly traded on an established securities market or the non-financial entity is a related entity of an entity, the stock of which is regularly traded on an established securities market.   |
| 03   | The NFE is a Governmental Entity, an International Organization, a Central Bank, or an entity wholly owned by one or more of the foregoing;   |
| 04   | Substantially all of the activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an entity shall not qualify for this status if the entity functions as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes;   |
| 05   | The NFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution, provided that the NFE shall not qualify for this exception after the date that is 24 months after the date of the initial organization of the NFE;   |
| 06   | The NFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganizing with the intent to continue or recommence operations in a business other than that of a Financial Institution;   |
| 07   | The NFE primarily engages in financing and hedging transactions with, or for, Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a Related Entity, provided that the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution;  |
| 08   | Any NFE that fulfills all of the following requirements: <ul style="list-style-type: none"> <li>• It is established and operated in India exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in India and it is a professional organization, business league, chamber of commerce, labor organization, agricultural or horticultural organization, civic league or an organization operated exclusively for the promotion of social welfare;</li> <li>• It is exempt from income tax in India;</li> <li>• It has no shareholders or members who have a proprietary or beneficial interest in its income or assets;</li> </ul> <p>The applicable laws of the NFE's country or territory of residence or the NFE's formation documents do not permit any income or assets of the NFE to be distributed to, or applied for the benefit of, a private person or non-charitable Entity other than pursuant to the conduct of the NFE's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the NFE has purchased; and The applicable laws of the NFE's country or territory of residence or the NFE's formation documents require that, upon the NFE's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organization, or escheat to the government of the NFE's country or territory of residence or any political subdivision thereof.</p> <p>Explanation - For the purpose of this sub-clause, the following shall be treated as fulfilling the criteria provided in the said sub-clause, namely:-</p> <ul style="list-style-type: none"> <li>(I) an Investor Protection Fund referred to in clause (23EA);</li> <li>(II) a Credit Guarantee Fund Trust for Small Industries referred to in clause 23EB; and</li> <li>(III) an Investor Protection Fund referred to in clause (23EC), of section 10 of the Act;</li> </ul> |

**3 Other definitions**

**(i) Related entity**

An entity is a 'related entity' of another entity if either entity controls the other entity, or the two entities are under common control. For this purpose, control includes direct or indirect ownership of more than 50% of the votes and value in an entity.

**(ii) Passive NFE**

The term passive NFE means

- (a) any non-financial entity which is not an active non-financial entity; or
- (b) an investment entity defined in clause 1(iv) (b) of these instructions
- (c) a withholding foreign partnership or withholding foreign trust;

**(iii) Passive income**

The term passive income includes income by way of:

- (a) Dividends,
- (b) Interest
- (c) Income equivalent to interest,
- (d) Rents and royalties, other than rents and royalties derived in the active conduct of a business conducted, at least in part, by employees of the NFE
- (e) Annuities
- (f) The excess of gains over losses from the sale or exchange of financial assets that gives rise to passive income
- (g) The excess of gains over losses from transactions (including futures, forwards, options and similar transactions) in any financial assets,
- (h) The excess of foreign currency gains over foreign currency losses
- (i) Net income from swaps
- (j) Amounts received under cash value insurance contracts

But passive income will not include, in case of a non-financial entity that regularly acts as a dealer in financial assets, any income from any transaction entered into in the ordinary course of such dealer's business as such a dealer.

**(iv) Controlling persons**

Controlling persons are natural persons who exercise control over an entity and includes a beneficial owner under sub-rule (3) of rule 9 of the Prevention of Money-Laundering (Maintenance of Records) Rules, 2005.

In determining the beneficial owner, the procedure specified in the following circular as amended from time to time shall be applied, namely:-

- (i) DBOD.AML.BC.No.71/14.01.001/2012-13, issued on the 18th January, 2013 by the Reserve Bank of India; or
- (ii) CIR/MIRSD/2/2013, issued on the 24th January, 2013 by the Securities and Exchange Board of India; or
- (iii) IRDA/SDD/GDL/CIR/019/02/2013, issued on the 4th February, 2013 by the Insurance Regulatory and Development Authority.

In the case of a trust, the controlling person means the settlor, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust, and in the case of a legal arrangement other than a trust, the said expression means the person in equivalent or similar position.

**(A) Controlling Person Type:**

| Code | Sub-category   |
|------|--|
| 01   | CP of legal person - ownership                           |
| 02   | CP of legal person - other means                         |
| 03   | CP of legal person - senior managing official            |
| 04   | CP of legal arrangement - trust - settlor                |
| 05   | CP of legal arrangement - trust - trustee                |
| 06   | CP of legal arrangement - trust - protector              |
| 07   | CP of legal arrangement - trust - beneficiary            |
| 08   | CP of legal arrangement - trust - other                  |
| 09   | CP of legal arrangement - Other - settlor equivalent     |
| 10   | CP of legal arrangement - Other - trustee equivalent     |
| 11   | CP of legal arrangement - Other - protector equivalent   |
| 12   | CP of legal arrangement - Other - beneficiary equivalent |
| 13   | CP of legal arrangement - Other - other equivalent       |
| 14   | Unknown  |

**(v) Specified U.S. person – A U.S. person other than the following:**

- (i) a corporation the stock of which is regularly traded on one or more established securities markets;
- (ii) any corporation that is a member of the same expanded affiliated group, as defined in section 1471(e)(2) of the U.S. Internal Revenue Code, as a corporation described in clause (i);
- (iii) the United States or any wholly owned agency or instrumentality thereof;
- (iv) any State of the United States, any U.S. Territory, any political subdivision of any of the foregoing, or any wholly owned agency or instrumentality of any one or more of the foregoing;
- (v) any organization exempt from taxation under section 501(a) of the U.S. Internal Revenue Code or an individual retirement plan as defined in section 7701(a)(37) of the U.S. Internal Revenue Code;
- (vi) any bank as defined in section 581 of the U.S. Internal Revenue Code;
- (vii) any real estate investment trust as defined in section 856 of the U.S. Internal Revenue Code;
- (viii) any regulated investment company as defined in section 851 of the U.S. Internal Revenue Code or any entity registered with the U.S. Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. 80a-64);
- (ix) any common trust fund as defined in section 584(a) of the U.S. Internal Revenue Code;
- (x) any trust that is exempt from tax under section 664© of the U.S. Internal Revenue Code or that is described in section 4947(a)(1) of the U.S. Internal Revenue Code;
- (xi) a dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any State;
- (xii) a broker as defined in section 6045© of the U.S. Internal Revenue Code; or
- (xiii) any tax-exempt trust under a plan that is described in section 403(b) or section 457(g) of the U.S. Internal Revenue Code.

**(vi) Direct reporting NFE**

A direct reporting NFFE means a NFFE that elects to report information about its direct or indirect substantial U.S. owners to the IRS.

**(vii) Exemption code for U.S. persons (Refer 114F(9) of Income Tax Rules, 1962 for details.)**

| Code | Sub-category  |
|------|---|
| A    | An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)  |
| B    | The United States or any of its agencies or instrumentalities   |
| C    | A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities   |
| D    | A corporation, the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(I)   |
| E    | A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(I)   |
| F    | A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state |
| G    | A real estate investment trust  |
| H    | A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940  |
| I    | A common trust fund as defined in section 584(a)  |
| J    | A bank as defined in section 581  |
| K    | A broker  |
| L    | A trust exempt from tax under section 664 or described in section 4947(a)(1)  |
| M    | A tax exempt trust under section 403(b) plan or section 457(g) plan   |



## LIST OF BRANCH OFFICES OF MAHINDRA ASSET MANAGEMENT COMPANY PRIVATE LIMITED

For updated list of AMC branch offices, please visit [www.mahindramutualfund.com](http://www.mahindramutualfund.com).

### LIST OF OFFICIAL POINTS OF CONTACTS / ACCEPTANCE OF TRANSACTIONS

#### OFFICES OF MAHINDRA ASSET MANAGEMENT COMPANAY PRIVATE LIMITED

**Mumbai HO** : 1st Floor Sadhana House, Behind Mahindra Towers 570 PB Marg, Worli, Mumbai- 400 018.

**Mumbai Borivali** : Shop No 17, Star Trade Center, Opposite Chamunda Circle, Sodawala Lane, Borivali – West, Mumbai – 400092

**Mumbai Ghatkopar** : ZBS 2 FLR 201, Mahatma Gandhi Road, Near Doshi Nursing Home, Ghatkopar East, Mumbai, Maharashtra 400077

**New Delhi** : B-104, 1st Floor, Statesman House, Barakhamba Road, Connaught Place, New Delhi – 110001

**Pune** : Office No. 1, 2nd Floor, Kotwal Complex, Above Panchavati Gaurav Hotel, Bhandarkar Road, Pune – 411004

**Lucknow** : Shop no.4, Ground Floor, Raja ram Kumar Plaza, Hazaratganj, Lucknow - 226001

**Ahmedabad** : 308, 3rd Floor ABC-II, St. Xavier's College Corner, Off C. G. Road, Navrangpura, Ahmedabad-380 009

**Vadodara** : GF-2B, Sohams Flats, 49 Friends co-op Society, Opp HDFC Bank, Alkapuri, Vadodara- 390007

**Kolkata** : 403 Kankaria Centre, 2/1 Russel Street, Kolkata 700 071

**Chennai** : Suite 1B, 1st Floor, Riaz Garden, No.29 Kodambakkam High Road, (Near Hotel Palm Grove) Nungambakkam, Chennai 600 034

**Bangalore** : S-822, 8th Floor, South Block, Manipal Center, 47, Dickenson Road, Bangalore-560042

**Patna** : 609, 6th Floor, Hari Niwas Complex, Dakshinaglow Crossing, Patna- 800 001

**Ernakulam** : New Door No: 66/4588, 3rd Floor, MG Square, Padma Jn, MG Road. Ernakulam - 682035

#### OFFICES OF COMPUTER AGE MANAGEMENT SERVICES PRIVATE LIMITED

**Andhra Pradesh:** 40-1-68, Rao & Ratnam Complex, Near Chennupati Petrol Pump, M.G Road, Labbipet, Vijayawada - 520010. Door No 48-3-2, Flat No 2, 1st Floor, Sidhi Plaza, Near Visakhila Library, Srinagar, Visakhapatnam - 530016. Door No 5-38-44, 5/1 Brodipet, Near Ravi Sankar Hotel, Guntur - 522002. 97/56, 1 Floor, Immadisetty Towers, Ranganayakulapet Road, Santhapet, Nellore - 524001. Door No: 6-2-12, 1st Floor, Rajeswari Nilayam, Near Vamsikrishna Hospital, Nyapathi Vari Street, T Nagar, Rajahmundry-533101. Shop No : 6, Door No: 19-10-8, (Opp to Passport Office), AIR Bypass Road, Tirupati - 517501. Bandi Subbaramaiah Complex, D.No:3/1718, Shop No.8, Raja Reddy Street, Kadapa - 516001. 15-570-33, 1 Floor/Pallavi Towers, Subash Road, Opp Canara Bank, Anantapur - 515001. H.No. Shop Nos. 26 and 27, Door No. 39/265A and 39/265B, Second Floor, Skanda Shopping Mall, Old Chad Talkies, Vaddageri, 39th Ward, Kurnool - 518001. No.33-1, 44 Sri Satya Complex, Main Road, Kakinada - 533001. Door No 4 - 4-96, 1st Floor, Vijaya Ganapathi Temple Back Side, Nanubala Street, Srikakulam - 532001. **Assam:** Piyali Phukan Road, K. C. Path, House No - 1, Rehbari, Guwahati - 781008. Bhowal Complex Ground Floor, Near Dena Bank, Rangagora Road, Tinsukia - 786125. **Bihar:** G-3, Ground Floor, OM Complex Near Saket Tower, SP Verma Road, Patna - 800001. Brahman Toli, Durgasthan Gola Road, Muzaffarpur - 842001. Krishna, 1 Floor, Near Mahadev Cinema, Dr. R. P. Road, Bhagalpur - 812002. Ground Floor, Belbhadrapur, Near Sahara Office, Laheriasarai Tower Chowk, Laheriasarai, Darbhanga - 846001. **Chattisgarh:** First Floor, Plot No.3, Block No. 1, Priyadarshini Parisar West, Behind IDBI Bank Nehru Nagar, Bhilai - 490020. HIG, C-23 Sector - 1, Devendra Nagar, Raipur - 492004. Shop No. B - 104, First Floor, Narayan Plaza, Link Road, Bilaspur - 495001. **Goa:** Lawande Sarmalkar Bhavan, 1st Floor, Office No. 2, Next to Mahalaxmi Temple, Panaji 403 001. F4 - Classic Heritage, near Axis Bank, Rajkot - 360001. 3rd floor, Gita Nivas, Opp Head Post Office, Halar Cross Lane, Valsad - 396001. C/o Vedant Shukla Associates, 16 Shivani Park, Opp Shankeshwar Complex, Kaliawadi, Navsari - 396445. Data Solution, Office No:17, 1st Floor Municipal Building, Opp Hotel Prince, Station Road, Bhuj - 370001. "Aastha Plus", 202-A, 2nd Floor, Sardarbag Road, Near. Alkapuri, Opp. Zansi Rani Statue, Junagadh - 362001. Shop No - F-56, 1st Floor, Omkar Complex, Opp Old Colony, Near Valia Char Rasta, GIDC, Ankleshwar - 393002. 1st Floor, Subhadra Complex, Urban Bank Road, Mehana - 384002. 208, 2nd Floor, HEENA ARCADE, Opp. Tirupati Tower, Near G.I.D.C. Char Rasta, Vapi - 396195. F-108, Rangoli Complex, Station Road, Bharuch - 392001. F-142, First Floor, Ghanatkama Complex, Gupj Bazar, Nadiad - 387001. 10/11, Maruti Complex, Opp. B R Marbles, Highway Road, Unjha - 384170. A/177, Kailash Complex, Opp. Khedut Decor Gondal - 360311. S-7, Ratnakala Arcade, Plot No. 231, Ward - 12/B, Gandhidham - 370201. D-78, First Floor, New Durga Bazar, Near Railway Crossing, Himmatnagar - 383001. 3rd Floor, T - 11, Opp. Government Quarters College Road, Palanpur - 385001. 2 M I Park, Near Commerce College, Wadhwan City, Surendranagar - 363035. **Haryana:** B-49, 1st Floor, Nehru Ground, Behind Anupam Sweet House NIT, Faridabad - 121001. SCO - 16, Sector - 14, First floor, Gurgaon - 122001. SCO 83-84, First Floor, Devi Lal Shopping Complex, Opp RBL Bank, G.T.Road, Panipat - 132103. SCO - 34, Ground Floor, Ashoka Plaza, Delhi Road, Rohtak - 124001. 124-B/R, Model Town, Yamuna Nagar - 135001. G. Opp. Bank of Baroda, Red Square Market, Hissar - 125001. Shop no 48, Opp Peer, Bal Bhawan Road, Ambala City - 134003. M G Complex, Bhawna Marg, Beside Over Bridge, Sirsa - 125055. 29, Avtar Colony, Behind Vishal Mega Mart, Karnal - 132001. **Himachal Pradesh:** I Floor, Opp. Panchayat Bhawan Main gate, Bus stand, Shimla - 171001. 1st Floor, Above Sharma General Store, Near Sanki Rest house, The Mall, Solan - 173212. **Jammu & Kashmir:** JRDS Heights, Lane Opp. S&S Computers, Near RBL Building, Sector 14, Nanak Nagar Jammu - 180004. **Jharkhand:** Mazzanine Floor, F-4, City Centre, Sector 4, Bokaro Steel City, Bokaro - 827004. Urmila Towers, Room No: 111 (1st Floor) Bank More, Dhanbad - 826001. Millennium Tower, "R" Road/Room No:15 First Floor, Bistupur, Jamshedpur - 831001. 4, HB Road/No: 206, 2nd Floor Shri Lok Complex, HB Road, Near Firyalal, Ranchi - 834001. S S M Jalan Road, Ground floor, Opp. Hotel Ashoke, Caster Town, Deoghar - 814112. Municipal Market, Annanda Chowk, Hazaribag - 825301. **Karnataka:** Trade Centre, 1st Floor 45, Dickens Road (Next to Manipal Centre), Bengaluru - 560042. No. G 4 & G 5, Inland Monarch, Opp. Karnataka Bank, Kadri Main Road, Kadri, Mangalore - 575003. Classic Complex, Block no 104, 1st Floor, Saraf Colony, Khanapur Road, Tilakwadi, Belgaum - 590 006. 13, 1st floor, Akkamahadevi Samaj Complex, Church Road, P.J.Extension, Davangere - 577002. No.204 - 205, 1st Floor 'B' Block, Kundagol Complex, Opp. Court, Club Road, Hubli - 580029. No.1, 1st Floor, CH.26 7th Main, 5th Cross (Above Trishakti Medicals), Saraswati Puram, Mysore - 570009. 60/5, Mullangi Compound, Gandhinagar Main Road (Old Gopalswamy Road) Bellary, Karnataka, 583101. No.65, 1st Floor, Kishnapada Compound, 1st Cross, Hosmane Extn, Shimoga - 577201. Pal Complex, 1st Floor, Opp. City Bus Stop, SuperMarket, Gulbarga - 585101. Basement Floor, Academy Road, Opposite Corporation Bank, Manipal - 576104. **Kerala:** 1st Floor, K C Centre, Door No.42/227-B, Chittoor Road, Opp. North Town Police Station, Kacheripadym, Cochin - 682018. 29/97G 2nd Floor, SA Arcade, Mavor Road, Arayidathupalam, Calicut - 673016. Thamarapallil Building, Door No - XIII/658, M.L Road, Near KSRTC Bus Stand Road, Kottayam - 686001. Room No. 26 & 27, Dee Pee Plaza, Kakkalai, Trichur - 680001. R S Complex, Opp of LIC Building, Pattom P, Trivandrum - 695004. Kochupillamdu Junction, Near VLC, Beach Road, Kollam - 691001. Room No.PP.14/435, Casa Marina Shopping Centre, Talap, Kannur - 670004. 10/688, Sreedevi Residency, Mettupalayam Street, Palakkad - 680001. 24/590-14, C.V.P Parliament Square Building Cross Junction, Tiruvalla - 689101. Doctor's Tower Building, Door No. 14/2562, 1st Floor, North of Iorn Bridge, Near Hotel Arcadia Regency, Alleppey - 688001. **Madhya Pradesh:** 101, Shalimar Corporate Centre-8B, South Tukogunj, Opp.Greenpark, Indore - 452001. Plot no 10, 2nd Floor, Alankar Complex, Near ICICI Bank, MP Nagar, Zone II, Bhopal - 462011. G-6 Global Apartment, Kailash Vihar Colony, Opp. Income Tax Office, City Centre, Gwalior -

474002. 8, Ground Floor, Datt Towers, Behind Commercial Automobiles, Napier Town, Jabalpur - 482001. Shop No. 01, Near Puja Lawn, Prarasia Road, Chhindwara - 480001. 1st Floor, Gurunanak Dharmakanta, Jabalpur Road, Bargawan, Katni - 483501. Dafria & Co, No.18, Ram Bagh, Near Scholar's School, Ratlam - 457001. Opp. Somani Automobile, S Bhagwananj Sagar - 470002. 123, 1st Floor, Siddhi Vinayaka Trade Centre, Saheed Park, Ujjain - 456010. **Maharashtra:** Rajabhadur Compound, Ground Floor, Opp Allahabad Bank, Behind ICICI Bank, 30, Mumbai Samachar Marg, Fort, Mumbai - 400023. Hirji Heritage, 4th Floor, Office no 402, Landmark: Above Tribhuvandas Bhimji Zaveri (TBZ) L.T. Road, Borivali - West, Mumbai - 400 092. 145, Lendra, New Ramdaspath, Nagpur - 440010. Nirmiti Eminence, Off No. 6, I Floor, Opp Abhishek Hotel, Mehendale Garage Road, Erandwane, Pune - 411004. 81, Gulsham Tower, 2nd Floor 81, Gulsham Tower, 2nd Floor 81, Near Panchsheel Talkies, Amaravati - 444601. 2nd Floor, Block No. D-21-D-22, Motiwala Trade Center, Nirala Bazar, New Samarath Nagar, Opp. HDFC Bank, Aurangabad - 431001. Rustomji Infotech Services, 70, Navipeth, Opp. Old Bus Stand, Jalgaon - 425001. 2 B, 3rd Floor, Ayodhya Towers, Station Road, Kolhapur - 416001. 1st Floor, "Shraddha Niketan", Tilakwadi, Opp. Hotel City Pride, Sharanpur Road, Nasik - 422002. Flat No 109, 1st Floor/A Wing, Kalyani Tower, 126 Siddheshwar Peth, Near Pangal High School, Solapur - 413001. 117 / A / 3 / 22, Shukraraj Peth, Sargam Apartment, Satara - 415002. Opp. RLT Science College, Civil Lines, Akola - 444001. Dev Corpora, 1st floor, Office no. 102, Gadbury Junction, Eastern Expressway, Thane (West) - 400 601.351, Icon, 501, 5th floor, Western Express Highway, Andheri East, Mumbai - 400069. Jiveshwar Krupa Bldg, Shop. NO.2, Ground Floor, Tilak Chowk, Harbath Road, Sangli - 416416. Shop No 6, Ground Floor, Anand Plaza Complex, Bharat Nagar, Shivaji Putla Road, Jalna - 431203. 3, Adelade Apartment, Christian Mohala, Behind Gulshan-E-Iran Hotel, Amardeep Talkies Road, Bhusawal - 425201. B, 1+3, Krishna Encloave Complex, Near Hotel NatrajNagar, Aurangabad Road, Ahmednagar - 414001. House No 3140, Opp Liberty Furniture, Jammal Bajaj Road, Near Tower Garden, Dhule - 424001. Office NO - 2, Kohinor Complex, Near Savarkar Natya Theatre, Nachane Road, Ratnagiri - 415639. Pushpam, Tilakwadi, Opp. Dr. Shrotri Hospital, Yavatmal - 445001. BSEL Tech Park, B-505, Plot No 39/5 & 39/5A, Sector 30A, Opp. Vashi Railway Station, Vashi, Navi Mumbai - 400705. **New Delhi:** 7-E, 4th Floor, Deen Dayaal Research Institute Building, Swami Ram Tirath Nagar, Near Videocon Tower, Jhandewalan Extension, New Delhi - 110055. Flat no.512, Narian Manzil, 23 Barakhamba Road, Connaught Place, New Delhi - 110001. **Orissa:** Plot No - 111, Varaha Complex Building, 3rd Floor, Station Square, Kharvel Nagar, Unit 3, Bhubaneswar - 751001. First Floor, Kalika Temple Street, Adjacent to SBI Bazar Branch, Berhampur, Dist. Ganjam - 760002. Near Indian Overseas Bank, Cantonment Road, Mata Math, Cuttack - 753001. 1st Floor, Mangal Bhawan Phase II, Power House Road Rourkela - 769001. C/o Raj Tibrewal & Associates, Opp. Town High School, Sansarak Sambalpur - 768001. B C Sen Road, Balasore - 756001. **Pondicherry:** S-8, 100, Jawaharlal Nehru Street (New Complex), Opp. Indian Coffee House), Pondicherry - 605001. **Punjab:** Deepak Nagar, SCO 154-155, 1st Floor-Sector 17, Chandigarh - 160017. U/GF, Prince Market, Green Field, Near Traffic Lights, Sarabha Nagar Pulli, Pakhawal Road, Ludhiana - 141002. SCO - 18J, 'C' Block Ranjit Avenue, Amritsar - 140001. 367/8, Central Town, Opp. Gurudwara, Diwan Asthan, Jalandhar - 144001. SCO-17, Opposite Amar Ashram, Near Hotel Polo Club, Lower Mall, Patiala-147001. 2907 GH, GT Road, Near Zila Parishad, Bhatinda - 151001. Near Archies Gallery, Shimla Pahari Chowk, Hoshiarpur - 146001. Gandhi Road, Opp Union Bank of India, Moga - 142001. **Rajasthan:** R-7, Yudhisthir Marg, C-Scheme, Behind Ashok Nagar Police Station, Jaipur - 302001. AMC No. 423/30 Near Church, Opp T B Hospital, Jaipur Road, Ajmer - 305001. 256A, Scheme No:1, Arya Nagar, Alwar - 301001. C/o Kodwani Associates, Shop No 211-213, 2nd floor, Indra Prasth Tower, Syam Ki Sabji Mandi, Near Mukerjee Garden Bhillwara - 311001. 1/5, Nirmal Tower, 1st Chopasani Road, Jodhpur - 342003. B-33 'Kalyan Bhawan, Triangle Part, Vallabh Nagar, Kota - 324007. Shree Kalyanam, 50, Tagore Nagar, Sector - 4, Hiranmagri, Udaipur - 313001. Behind Rajasthan Patrika, in front of Vijaya Bank, 1404, Amar Singh Pura, Bikaner - 334001. 3, Ashok Nagar, Near Heera Vatika, Chittorgarh - 312001. **Tamilnadu:** Ground Floor No.178/10, Kodambakkam High Road, Opp. Hotel Palmgrove, Nungambakkam-Chennai - 600034. No 1334; Thadagam Road, Thirumoothy Layout, R.S.Puram, Behind Venkateswara Bakery, Coimbatore - 641002. 1st Floor, 278, North Perumal Maistry Street (Nadar Lane), Madurai - 625001. 197, Seshaiyer Complex, Agraharam Street, Erode - 638001. No. 2, I Floor Vivekananda Street, New Fairlands, Salem - 636016. 1(1), Binny Compound, II Street, Kumaran Road, Tirupur, - 641601. 1 Floor, Mano Prema Complex, 182 / 6, S N High Road, Tirunelveli - 627001. No 8, 1st Floor, 8th Cross West Extn, Thillainagar, Trichy - 620018. No.1, Officer's Line 2nd Floor, MNR Arcade Opp. ICICI Bank, Krishna Nagar, Vellore - 632001. Jailani Complex 47, Mutt Street, Kumbakonam - 612001. 126 G, V.P.Towers, Kovai Road, Basement of Axis Bank, Karur - 639002. 16A/63A, Pidamaneri Road, Near Indoor Stadium, Dharmapuri - 636701. No.9/2, 1st Floor, Attibele Road, HCF Post, Behind RTO office, Mathgiri, Hosur - 635110. 156A/1, 1st Floor, Lakshmi Vilas Building, Opp. District Registrar Office, Trichy Road, Namakkal - 637001. No 59 A/1, Railway Feeder Road (Near Railway Station) Rajapalayam - 626117. 4B/116, Mangal Mall Complex, Ground Floor, Mani Nagar, Tuticorin - 628003. No.158, Rayala Tower-1, Anna salai, Chennai - 600002. **Telangana:** HNo.7-1-257, Upstairs S B H Mangammathota, Karimnagar - 505001. Shop No: 11 - 2 - 3173, 1st floor, Phillips Complex, Balajinagar, Wyra Road, Near Baburao Petrol Bunk, Khammam - 507001. 208, II Floor Jagade Arcade Paradise Circle, Hyderabad - 500003. Hno. 2-4-641, F-7, 1st Floor, A.B.K Mall, Old Bus Depot Road, Ramnagar, Hanamkonda, Warangal - 506001. No. 15-31-2M-1/41st Floor, 14-A, MIG KPHB Colony, Kukatpally, Hyderabad - 500072. **Tripura:** Advisor Chowmuhani (Ground Floor), Krishnanagar, Agartala - 799001. **Uttarakhand:** 204/121 Nari Ship Mandir Marg, Old Connaught Place, Dehradun - 248001. 22, Civil Lines, Ground Floor, Hotel Krish Residency, Roorkee - 247667. **Uttar Pradesh:** 1st Floor 106 to 108, City Centre Phase II, 63/2, The Mall, Kanpur - 208001. B-11, LGF RDC, Rajnagar Ghaziabad 201002. No. 4, 1st Floor, Centre Court Building, 3/C, 5 - Park Road, Hazratganj Lucknow - 226001. No. 8, 2nd Floor, Maruti Tower Sanjay Place, Agra - 282002. 30/2, A&B, Civil Lines Station, Besides Vishal Mega Mart, Strachey Road, Allahabad - 211001. Shop No. 3, Second Floor, The Mall Cross Road, A.D. Chowk Bank Road, Gorakhpur - 273001. 108 1st Floor, Shivam Plaza, Opp Eves Cinema, Hapur Road, Meerut - 250002. H.21-22, 1st Floor, Ram Ganga Vihar Shopping Complex, Opposite Sale Tax Office, Moradabad - 244001. Office no 1, Second floor, Bhawani Market, Building No. D-58/2-A1, Rathyatra Beside Kuber Complex, Varanasi - 221010. Opp SBI Credit Branch, Babu Lal Kharkana Compound, Gwalior Road, Jhansi - 284001. City Enclave, Opp. Kumar Nursing Home, Ramghat Road, Aligarh - 202001. D-61, Butler Plaza, Civil Lines, Bareilly - 243001. 1st Floor, Krishna Complex, Opp. Hathi Gate, Court Road, Saharanpur - 247001. C-81, First Floor, Sector 2 Noida, Near JCB Office, Noida - 201301. CAMS C/O Rajesh Mahadev & Co, Shop No 3, Jamia Complex Station Road, Basti - 272002. 1/13/196, A, Civil Lines behind Triupati Hotel, Faizabad - 224001. Durga City Centre, Nainital Road, Haldwani - 263139. Gopal katra, 1st Floor, Fort Road, Jaunpur-222001. 159/160 Vikas Bazar Mathura - 281001. 17, Anand Nagar Complex, Opposite Moti Lal Nehru Stadium, SAI Hostel, Jail Road, Rae Bareilly - 229001. Bijlipura, Near Old Dist Hospital, Jail Road, Shahjahanpur - 242001. Arya Nagar, Near Arya Kanya School, Sitapur - 261001. 967, Civil Lines, Near Pant Stadium, Sultanpur - 228001. **West Bengal:** Plot No.3601, Nazrul Sarani, City Centre, Durgapur - 713216. Saket Building, 44 Park Street, 2nd Floor, Kolkata - 700016. Block - G 1st Floor, P C Chatterjee Market Centre, Rambandhu Talab PO, Ushagram, Asansol - 713303. 1st Floor, Above Exide Showroom, 399 G T Road Burdwan - 713101. 78, Haren Mukherjee Road, 1st floor, Beside SBI Hakimpura, Siliuguri 734001. A - 1/50, Block A, Kalyani - 741235. "Silver Palace", OT Road, Inda - Kharagpur, G.P-Barakola, P.S - Kharagpur Local - 721305, Dist-West Midnapore. 2A, Ganesh Chandra Avenue, Room No.3A, Commerce House 4th Floor, Kolkata - 700013. 1st Floor, New Market Complex, Durgachak Post Office, Durgachak, Haldia - 721602. Daxhinapan Abasan, Opp Lane of Hotel, Kalinga, SM Pally, Malda - 732101. Cinema Road, Nutanganj, Beside Mondal Bakery, PO & District - Bankura - 722101.

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